

Pleasant View Metropolitan District
Minutes of the Regular Board of Directors Meeting
May 17, 2016

President Waller called this meeting to order on May 17, 2016 at 6:02 pm.

Roll Call

Present: Adrian Waller, H.D. McDonald, Devin Keen, Tiffany Smith

Also Present: Tammy Waller, Shonda Norris, Chris Malmgren, Elmer Dudden, Billi Lewis and Kati Gerson

Pledge of Allegiance

Appointment of Elmer Dudden to the Board of Directors

H.D. McDonald made a motion to appoint Elmer Dudden to the Pleasant View Board of Directors as of May 17, 2016, and with a second by Devin Keen, the motion was approved.

Administer Oaths of office to Adrian Waller and Elmer Dudden.

Elect Officers of the Board

H.D. McDonald made a motion to appoint Adrian Waller as the President of the Pleasant View Board of Directors, Devin Keen as Secretary, and H.D. McDonald as Vice President and with a second by Devin Keen, the motion was approved.

Presentation of the Financial Audit

Billi Lewis with McMahan and Associates is here to present the preliminary draft of the 2015 financial audit report. This report represents the end of the field work. Devin Keen made a motion to accept the audit as presented ending December 31, 2015, and with a second by H.D. McDonald, the motion was approved.

Public Comments

None

Approval of Minutes

Devin Keen made a motion to approve the minutes of the April 19, 2016 meeting, and with a second from Tiffany Smith, the motion was approved.

Correspondence

None

Reports

Treasurer's Report: District Manager Shonda Norris reported.

District Manager Shonda Norris read the submitted treasurer's report as printed. H.D. McDonald made a motion to approve the balance as printed as of April 30, 2016 in the amount of \$1,707,968.04. With a second from Devin Keen, the motion was approved.

Bills Paid

Devin Keen made a motion to accept the bills paid from April 19, 2016 through May 16, 2016 in the amount of \$287,800.07, and with a second from Tiffany Smith, the motion was approved.

Bills to be Paid

Elmer Dudden made a motion to accept the bills to be paid as of May 19, 2016 in the amount of \$630.50 and with a second from Tiffany Smith, the motion was approved.

Fire Department: Chief Chris Malmgren reported.

1. Camp George West Emergency Service Contract: Chief has not received an update on the progression of the contract from the State. The present contract will expire June of 2016.
2. Jeff-Com Station Alerting: Jeff-Com Station Alerting will be the new communication manager for our fire station alerting systems. This is part of the consolidation efforts with all of the ten E9-1-1 Public Safety Answering Points (PSAPs) in Jefferson and Broomfield Counties.
3. The leak in the truck has been fixed.
4. April 2016 Stats: The department responded to 72 calls in April. As of April 30, 2016, the fire department responded to 286 calls for the year. Presently, the department is eight calls ahead of last year's total. The April daily logs are attached for the Board to review.

Parks/Recreation/Facilities

1. Building 48 - The water line has been installed into the building and connected to the main. The sewer line has been installed outside the building and connected to the sewer main. They are in the final stages of completion. Sod and seed will be used to regrow the turf in impacted areas. We will have a camera go through the line to make sure everything was done correctly. The sewer lines inside the building have been installed. The HVAC system is in the final stages of completion. Aluminum stud walls have been installed. Vents and vent systems have been installed in the restrooms. The mop sink has been installed. The storage room doorway has been moved to the center of the room. There will be some extra support put into the walls of the storage room and kitchen for upper storage shelves. The building has been put on the 'list' to have the electric inspected and a meter set. They cannot give us a time frame other than 6-8 weeks. The furnace and coil has been hung from the rafters. The opening has been enlarged to 'show off' the fireplace. We can put a timer on the fireplace or use a switch. Shonda will look at more options for tile in the restrooms.
2. Parking Lot Asphalt for Wolf and Camp George West – Chris Macaulay of Asphalt Paving and Maintenance has been paid a deposit and the work is scheduled to begin as soon as the weather is clear. Payment has also been made to the asphalt company. We are awaiting permission from Jefferson County Open Space to pave the parking lot and entrance at Camp George West.
3. The drop wall is being constructed at the end of the small parking lot at Wolf Park. Other cement work in the park is also being completed. This will cost approximately \$7,000.
4. PV Metro will support the Lions Club fishing derby with fish, a tent, tables and chairs, and a slide/bounce inflatable. The derby has been rescheduled for June 4, 2016. Blue Gill and Largemouth Bass fish will be delivered, to the large pond in Westblade, in June (this is a better time of year for the warm water fish).
5. A company has been hired to clean debris and trash out along Lena Gulch. This will be paid with part of the small FEMA grant. This will take place in a couple of weeks.
6. A liability audit was done by CTSI. We have some GFI outlets to install, a piece of playground equipment to repair, and we have to plan to bring the large bleachers at Wolf up to code. This will be a large expense, but we have been given a couple of years to get this completed. We will start looking at different options.

Building Committee Report

The trial balance for the building committee is attached for the Board to review. The block landscaping wall should be up next week.

Personnel

Sick and Vacation Report included.

Executive Session

None

New Business

1. The fire hydrant on Orchard and 14th Place was hit and we need to do something about it so that others can't hit it. Consolidated water is responsible for hydrants. Chief Malmgren will let Consolidated know about it.
2. PV Elementary, according to the paper, is going to be closed down in Jeffco School's new plan. We can put facts in our newsletter for the public regarding this.
3. Shonda would like to give Ronn a promotion as a Park Manager, and then hire a part time or full time employee to help with Parks maintenance. He would create the projects and see them through. Shonda will put together some numbers for next meeting.


Old Business

1. We are in the process to hire for Seasonal Park Maintenance.

Adjournment

H.D. McDonald made a motion to adjourn at 7:45pm and with a second from Devin Keen, the motion was approved.

Respectfully submitted by:
Kati Gerson




Adrian Waller, President



H.D. McDonald, Vice President



Devin Keen, Secretary/Treasurer



Tiffany Smith, Director



Elmer Dudden, Director