

Pleasant View Metropolitan District
Minutes of the Regular Board of Directors Meeting
January 19, 2016

President Waller called this meeting to order on January 19, 2016 at 5:56 pm.

Roll Call

Present: Adrian Waller, H.D. McDonald, Devin Keen, Tiffany Smith.

Also Present: Tammy Waller, Shonda Norris, Chris Malmgren, Michael White, Jay Hendrickson, Matt Burde, Kati Gerson

Pledge of Allegiance

Public Comments

Michael White is here from Baseline Engineering: Wolf Parking Lot. His report gives a summary and what they are proposing for rehabilitation of the parking lot at Wolf Park. The full Geotech report is in his summary given to the Board. Baseline Engineering is recommending we remove the asphalt and curb and gutter, and regrade the site to improve drainage. If we move forward with their recommendation, they will give us a proposal and we could go out for bid from that. Overall it has the same problems as any 30 year parking lot. Rough estimates equal approximated \$5,000 - \$10,000 for design and \$20,000 - \$40,000 for construction. The whole process will take approximately 8 months to complete from start to finish.

Jay Hendrickson is here as a new resident of Pleasant View and wanted to say hello and introduce himself to the Board.

Approval of Minutes

H.D. McDonald made a motion to approve the minutes of the December 8, 2015 meeting, and with a second from Devin Keen, the motion was approved.

Correspondence

None

Reports

Treasurer's Report: District Manager Shonda Norris reported.

District Manager Shonda Norris read the submitted treasurer's report as printed. Devin Keen made a motion to approve the balance as printed as of December 31, 2015 in the amount of \$1,567,761.06. With a second from Tiffany Smith, the motion was approved.

Bills Paid

Devin Keen made a motion to accept the bills paid from December 9, 2015 through January 18, 2016 in the amount of \$90,687.93, and with a second from Tiffany Smith, the motion was approved.

Bills to be Paid

H.D. McDonald made a motion to accept the bills to be paid as of January 19, 2016 in the amount of \$538.25 and with a second from Devin Keen, the motion was approved.

Fire Department: Chief Chris Malmgren reported.

1. Camp George West Emergency Service Contract is up for renewal of a 5 year contract. Chief has been working with them to amend the contract so we don't bill per call, but have an annual fee added on per year, which would be \$6,100 with a 3% increase each year. This contract is due between now and June. For fire inspections, Chief will see what others charge.

2. The 2015 annual report is attached for the Board to review.

Parks/Recreation/Facilities

1. Building 48 - A Floodplain Permit was applied for; Jefferson County responded with additional items that must be addressed. The State Historical Society has given us their permission to continue pursuing the completion of the project

2. Wolf Parking Lot - see Public Comments. We will go ahead and have Baseline do the design work. Shonda will ask for a bid from Baseline.

3. We have received confirmation that the FEMA large project (Wolf parking lot) has been closed out. A copy of the email is included in the Board's packet. The FEMA small project continues due to the project coming in under budget. The State of Colorado wants to see this money spent, not refunded. We may do another cleaning of debris out of Lena Gulch to expend the remaining monies. We could also look at the drainage problem at Wolf Park or the culvert. Shonda will ask what projects will be approved by FEMA.

4. Repairs to the horse arena have stalled due to the weather, but will resume once the arena is dry enough.

5. Fun Day - We could use the money to go towards the fishing derby and provide more activities for kids there. We are not getting good attendance at Fun Day and we put a lot of money towards Fun Day. Devin will look into seeing if we can combine with the Lions Club for the fishing derby.

Building Committee Report

None

Personnel

Sick and Vacation Report included.

Executive Session

None

New Business

Devin Keen made a motion to accept a resolution calling for the 2016 Regular District Election and Appointing a Designated Election Official, and with a second from H.D. McDonald, the motion was approved.

The form for the self-nomination and acceptance for Pleasant View Metro District is available for anyone who is interested in the office. This needs to be filled out by February 26, 2016.

The audit field work will begin February 15th.

Shonda is looking at online banking and direct deposit for payroll. We will also need to look over signature authorities soon.

W2's will be coming in the next week or so.

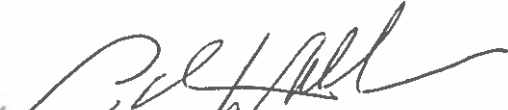
Old Business

None

Adjournment

H.D. McDonald made a motion to adjourn at 6:51 pm and with a second from Devin Keen, the motion was approved.


Respectfully submitted by:
Kati Gerson



Adrian Waller, President



H.D. McDonald, Vice President



Devin Keen, Secretary/Treasurer



Tiffany Smith, Director