

PLEASANT VIEW METROPOLITAN DISTRICT  
MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING  
September 23, 2014 (Rescheduled from September 16)

Director Waller called this meeting to order on September 23, 2014 at 6:07 pm.

**Roll Call:**

Present: Gerri Lewis, H.D. McDonald, Adrian Waller, Tiffany Smith, and Devin Keen.

Also present: Stewart McAlister, Chris Malmgren, Shonda Norris, and Jamie Watson.

Guests: John Lewis

Pledge of Allegiance

Executive Session: None

**Minutes:**

Director Keen made a **motion** to approve the minutes of the Regular Meeting of the Board of Directors of August 19, 2014. With a second by Director Smith, this motion was approved.

Citizens Comments: None

Correspondence: None

**Treasurer's Report:**

Assistant District Manager Shonda Norris read the submitted Treasurer's report as printed. Director Lewis made a **motion** to accept the reconciled balance of the Treasurer's report for August 31, 2014 in the amount of \$1,755,235.63 as read. With a second by Director Keen, this motion was accepted.

**Bills Paid:**

Director Keen made a **motion** to accept the bills paid from August 19, 2014 to September 16, 2014 in the amount of \$97,191.45. With a second by Director Smith, this motion was accepted.

**Bills to Be Paid:**

Director Keen made a **motion** to approve the bills-to-be-paid as of August 19, 2014 in the amount of \$554.10. With a second by Director McDonald, this motion was approved.

**Fire Department:**

Chief Malmgren reported.

- 1) Lieutenant Dave Thomas has accepted a position with Arvada Fire Department and resigned September 20, 2014. The Chief requested permission from the Board for that Lt. Thomas to stay on as a Volunteer Firefighter/Engineer and retain his previous 3.6 years of volunteer time. Director Smith made a **motion** to accept the resignation of Lieutenant Dave Thomas, and allow him to remain on Pleasant View Fire Department as a volunteer, while retaining his 3.6 years of time. With a second by Director Keen, this motion was approved.
- 2) The current starting Salary for the lieutenant's position is \$32,000.00 per year. Discussion took place. The Board directed staff to draft pay increases for the advertised lieutenant's position as well as all staff, into the 2015 Budget. Director McDonald made a **motion** to advertise the Lieutenant's position with a starting pay of \$34,000.00 as of September 23, 2014. With a second by Director Keen, this motion was approved. The Board also directed staff, as the proposed 2015 budget is prepared, to include \$5,000 wage increases for all staff. This will be discussed at the October and November meetings as the 2015 budget takes shape.
- 3) There will be a consolidation of dispatch centers in the next 2-3 years. Discussion took place. Currently Jefferson County dispatches the fire department at no cost. This new consolidation will be mandatory at an unknown actual expense but could be upwards of \$50,000.00 per year.
- 4) August 2014 statistics and the daily log sheets were submitted.

**Parks and Recreation:**

District Manager Stewart McAlister reported.

- 1) FEMA projects: Clean up of Lena Gulch will begin October 3, 2014, and bids will begin for the parking lot at Wolf Park, after the Lena Gulch project is completed and closed.
- 2) The sidewalk repair at Westblade Park has been completed.
- 3) Merrill Wilson is working on construction drawing for Building 48 at Camp George West. Once the drawings are completed they will be submitted to the State Historical Fund (SHF) for approval. The district will be responsible for the expense of running utilities (water/sewer/and electrical) to the fence line surrounding the building. SHF covers the expense from there into the building. Consolidated water will be donating a water-tap. Discussion took place. Consolidated Mutual will require a deposit of \$5,000 that will be returned upon completion of the water line installation.
- 4) Columbine Leather Guild is a group that has been renting Hatzis Hall. An incident occurred that resulted in their check being returned, and loss of use of the Hall. Discussion took place. The Board is willing to have the group reinstated at the current rental rate.

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Tree Board: None

Personnel:

A year-to-date sick and vacation summary was submitted to the Board.

New Business:

- 1) The district had a random State Unemployment Insurance audit on Monday, August 8, 2014.
- 2) The District needs to purchase fire rated file cabinet. Discussion took place. Director McDonald made a motion to approve the purchase of a fire rated file cabinet not to exceed \$5,500.00 in cost. With a second by Director Smith, this motion was approved.

Old Business:

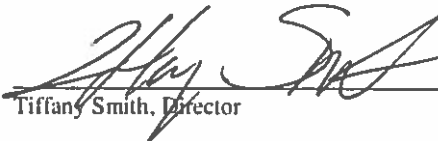
Proposed 2015 Budget: Discussion took place, and the Board requested that monies be budgeted for visible projects around the District and the Metropolitan District property.

Director McDonald made a motion to adjourn the meeting on September 23, 2014 at 7:29 pm. With a second by Director Lewis, this motion was accepted.

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Adrian Waller, President

  
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H.D. McDonald, Vice-President

  
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Devin Keen, Secretary/Treasurer

  
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Tiffany Smith, Director

  
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Gerri Lewis, Director

respectfully submitted: Jamie Watson