

PLEASANT VIEW METROPOLITAN DISTRICT
MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING
April 16, 2013

Director Waller called this meeting to order on April 16, 2013 at 6:00 pm.

Roll Call:

Present: H.D. McDonald, Adrian Waller, Paul Wolf, and Devin Keen. Director McDonald made a **motion** to excuse Director Gerri Lewis. With a second by Director Keen, this motion was approved.

Also present: Stewart McAlister, Chris Malmgren, Shonda Norris, and Jamie Watson.

Guests: Christina Griggs, Gemsbok Consulting and Billi Lewis, McMahan and Associates, L.L.C.

Pledge of Allegiance

Minutes:

Director McDonald made a **motion** to approve the minutes of the Regular Meeting of the Board of Directors of March 19, 2013. With a second by Director Keen, this motion was approved. Director Keen made a **motion** to approve the amended minutes of the Regular Meeting of the Board of Directors of February 19, 2013. With a second by Director McDonald, this motion was approved.

Citizens Comments:

Ms. Lewis presented a Board of Directors communication letter and a draft of the 2012 Financial Audit. Discussion took place. Ms. Griggs then explained the Management's discussion and analysis section of the 2012 Audit to the Board. Further discussion took place. The Board found a section of the 2012 Audit that needs to be amended; it will then be submitted to the Board for approval and acceptance at the May Board meeting. The Board agreed to engage McMahan and Associates for the 2013 Financial Audit next year.

Correspondence: None

Treasurer's Report:

Assistant District Manager Shonda Norris read the submitted Treasurer's report as printed. Director Keen made a **motion** to accept the reconciled balance of the Treasurer's report for March 31, 2013 in the amount of \$1,342,331.82 as read. With a second by Director McDonald, this motion was accepted.

Bills Paid:

Director Wolf made a **motion** to accept the bills paid from March 19, 2013 to April 15, 2013 in the amount of \$41,246.74. With a second by Director Keen, this motion was accepted.

Bills to Be Paid:

Director Wolf made a **motion** to approve the bills-to-be-paid as of April 16, 2013 in the amount of \$461.75. With a second by Director Keen, this motion was approved.

Fire Department:

Chief Malmgren reported.

- 1) The air packs (SCBA's) will be put in service once the cylinder sleeves have been installed on the bottles.
- 2) Chief Malmgren praised Captain Jason Nicholaou for the work he is doing for the Fire Department.
- 3) A) Brad Krichau has been hired as the Fire Inspector part time for approximately 16 to 24 hours per week. Inspections and preplans of high target hazards in the district are being worked on. B) While researching area fire department permit fees, it has been determined that the fees for permits and inspections within the District needs to be increased. Fee prices will be presented at the May Board meeting. C) The District will be presented with the 2012 Fire Codes for adoption at the May Board meeting as well.
- 4) The laptop computers on the fire apparatus will be replaced with I-pad tablets.

Parks and Recreation:

District Manager Stewart McAlister reported.

- 1) The water level in the ponds at Westblade Park have been dropping due to lack of precipitation and the developments along W. Colfax. Stewart has contacted the Colorado Division of Water Resources. They are currently researching the area and drainage improvements in the area. The State also recommended that the Urban Drainage and Flood Control District (UDFCD) be contacted as well.
- 2) Building 48 at Camp George West (CGW) utilities update regarding sewer, water, and electrical/gas installation. A) Part of the sewer main needs to be repaired and a clean out installed. This will be done when the weather is warmer. B) For water service the District currently has a 2" tap in place using a turbine type meter. The existing turbine meter will be replaced with a compound meter to track the low usage anticipated at Building 48. An invoice for the meter was submitted to the Board. This will also be installed when the weather is warmer. Discussion took place. The Board requested

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that water be brought to the building for hook up while this installation is in progress. C) Xcel energy is still in the planning stages, and will take 8-12 weeks to provide a cost.

- 3) Director Waller signed the contract with Martin & Martin Engineering on April 2, 2013, and it was submitted to them. Martin & Martin will the schedule a survey of Lena Gulch, weather permitting to complete the Letter of Map Revision (LOMR). Discussion took place.
- 4) The District is still looking for a seasonal park employee.
- 5) Pruning at Orchard Street Park needs to be done. Director McDonald made a **motion** to use Colorado Trust Fund (CTF) monies up to \$5,500.00 for the pruning of trees at Orchard Street Park. With a second by Director Wolf, this motion was approved.
- 6) Due to water restrictions put in place this summer, several sports organizations that rent the fields have been notified, that depending on how the restrictions and the teams usage impact the condition of the turf, there is a possibility of the Board limiting or prohibiting ~~use~~ ^{use} of the fields. Per legal counsel, any organization misusing the fields may have a fine from the District imposed on them.

Tree Board:

The 2013 Arbor Day will be held at Orchard Street Park on Saturday, April 27th from 10:00 am to 11:30 am.

Personnel:

A year-to-date sick and vacation summary was submitted to the Board.

Executive Session: None

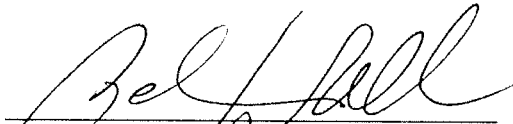
New Business:


Director McDonald directed District staff to obtain price quotes from companies that do boundary surveys. Discussion took place.


Old Business:

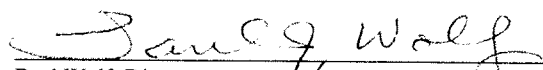
Legal counsel has reviewed the Employee Handbook and is adding policy regarding the Colorado Concealed Weapons Act. Chief Malmgren has requested of legal counsel that language be added, if possible that would prohibit firearms in the station. A policy such as this does appear to violate Colorado Law under the Concealed Carry Weapons Act (CCWA). Discussion took place. Legal is still reviewing a possible solution for this.


Director Wolf made a **motion** to adjourn the meeting on April 16, 2013 at 8:02 pm. With a second by Director McDonald, this motion was accepted.


Adrian Waller, President


H.D. McDonald, Vice-President


Devin Keen, Secretary/Treasurer


Paul Wolf, Director


Gerri Lewis, Director (Excused)

respectfully submitted: Jamie Watson