

Pleasant View Metropolitan District
Minutes of the Regular Board of Directors Meeting
September 15, 2015

President Waller called this meeting to order on September 15, 2015 at 5:57 pm.

Roll Call

Present: Adrian Waller, H.D. McDonald, Devin Keen, Tiffany Smith. H.D. McDonald made a motion to excuse Geraldine Lewis and with a second from Devin Keen, the motion was approved.

Also Present: Tammy Waller, Shonda Norris, Chris Malmgren, Kati Gerson, Terri Brill, Melissa Brill

Pledge of Allegiance

Public Comments

Terri Brill and Melissa Brill are here and heard the arena is going to be closed down and redone. We are calling out companies for bids to get the drainage system fixed. The footing will also be redone. It will be in the next month or two that it will be closed down but it shouldn't take too long. They would like to buy the footing for their own arena. Staff will ask if the company that takes the sand out would be willing to take it to their arena. Terri and Melissa would like to buy the sand from them, depending on the price. Shonda will call Terri and Melissa when we are getting close to having this project start and the arena closed.

Approval of Minutes

August 18, 2015

Under bills to be paid, Devin's name is misspelled, it should read Devin Keen. Under parks and recreation, number nine, it should read FEMA grant de-obligation. With those corrections, Tiffany Smith made a motion to approve the minutes of the August 18, 2015 meeting and with a second from Devin Keen, the motion was approved.

Correspondence

None

Reports

Treasurer's Report: District Manager Shonda Norris reported.
District Manager Shonda Norris read the submitted treasurer's report as printed. H.D. McDonald made a motion to approve the treasurer's report as printed as of August 31, 2015 in the amount of \$1,804,271.51. With a second from Devin Keen, the motion was approved.

Bills Paid

Devin Keen made a motion to accept the bills paid from August 18, 2015 through September 14, 2015 in the amount of \$132,177.43 and with a second from Tiffany Smith, the motion was approved.

Bills to be Paid

Devin Keen made a motion to accept the bills to be paid as of September 15, 2015 in the amount of \$553.55. With a second from Tiffany Smith, the motion was approved.

Fire Department: Chief Chris Malmgren reported.

1. The ambulance contract was reviewed by the Attorney and it is attached. The only big difference is this is for a five year contract rather than a one year contract. Devin Keen made a motion to adopt the Ambulance Service Agreement with AMR beginning November 9, 2015 and with a second from Tiffany Smith, the motion was approved.

2. Devin Keen made a motion to adopt Resolution 9-15-15-A for the 2015 International Fire Code, including Appendix Chapters B,C,D,F,G,H,I and K. With a second from H.D. McDonald, the motion was approved.

3. July 2015 call log is attached. We are about 72 calls ahead of where we were last year and staying very busy.

Manager's Report: District Manager Shonda Norris reported.

1. Shonda and Tammy's hours will change, but the office will always be covered.

2. Darin Cross was hired full time as the parks maintenance person.

3. Tammy has a few logos for the Board to see, she will try to email them out.

4. There will be no Christmas party this year.

Parks/Recreation/Facilities: District Manager Shonda Norris reported.

1. The Camp George West insurance money has been brought to the attention of Tom Hoby at Jefferson County Open Space. Tom has asked for a meeting to discuss the use of the remaining reimbursement money.

2. The Woody debris has been removed from the site at Camp George West. We are awaiting the invoice, it will be paid from CTF monies as previously discussed.

3. Merrill Wilson has delivered her drawings on Building 48 to Spectrum General Contractors. They are to finalize their drawings to Merrill's. When this is accomplished, the drawings will be submitted to the County and to the Historical Society representative.

4. Wolf Parking Lot Investigation and Repair: Baseline Engineering has agreed to provide the District with Civil Engineering Investigation Services. Upon the signing of the contract, Baseline will conduct a topographic survey, site boundary identification, regional drainage investigation, and engage Terracon Consultants, Inc. who has proposed to bore 5-10 feet deep in multiple locations in order to determine what is happening subsurface. With this information, Terracon will provide the District and Baseline Engineering with geotechnical engineering analysis and a report. The report will be used to develop plans and specifications for the parking lot pavement

construction. The contract is included in the Board Packet. The price of this work will be \$8,105 and will be taken from the CGW/NREL purchase money as previously discussed.

5. Tammy and Shonda attended a meeting with four Jefferson County people on August 24th to discuss an entrance into CGW from the west side of the park. Neighbors have petitioned the county for an opening in the fence so they can gain access to the park and eventually get to the trail on top of Table Mountain. The county would like to see us put in the sidewalk that begins at the kiosk on our master plan. We are waiting to hear more from the County.

6. Jefferson County has asked the district to update their Multi-Hazard Mitigation Plan. Chief Malmgren and Shonda attended the meeting August 25th.

7. We have been collecting bids to eradicate the Hairy-willow weeds at CGW, but Ron has sprayed and taken care of this.

8. We are making plans to begin repairs on the horse arena drainage. See more information under Public Comments.

9. You will notice more signs being placed at the parks. This is in an effort to stop and prevent activities from occurring and to notify park users of wildlife inhabitants. There has been a report of an elderly lady being attacked by a loose dog in Westblade Park.

Building Committee Report

The Engineering for the front is done, bids are out for construction.

Personnel

Sick and Vacation Report included.

New Business

1. SDA Annual Business Meeting information is included in case anyone wants to go, let Shonda know.

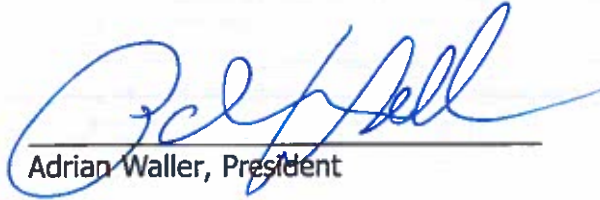
Old Business

1. Budget presentation and discussion. The Budget Hearing will be next meeting on October 13, 2015; we will move October's meeting up one week so that we can get the budget hearing done before our deadline. We have money allocated for fire fighter salary increases. Chief has documentation on how he came to the numbers for the salary adjustments, from looking at other departments and the Mountain States Employment Council reports. H.D. McDonald made a motion to increase the firefighter salaries effective the next pay cycle and moving forward with the caps as outlined by Chief Malmgren. With a second from Devin Keen, the motion was approved.

Adjournment

With a motion from H.D. McDonald and a second from Devin Keen, this meeting of September 15, 2015 was adjourned at 6:51 pm.

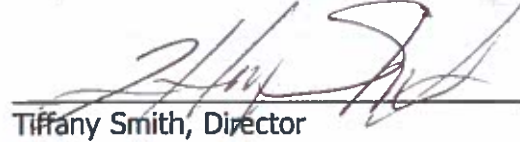
Respectfully submitted by:
Kati Gerson


Adrian Waller, President


H.D. McDonald, Vice President


Devin Keen, Secretary/Treasurer

Excused
Geraldine Lewis, Director


Tiffany Smith, Director