

Pleasant View Metropolitan District
Minutes of the Regular Board of Directors Meeting
October 17, 2023

President: Adrian Waller called the meeting to order on October 17, 2023, at 4:00 p.m.

Roll Call:

Present: Adrian Waller, Devin Keen, Julie Shaw, and Joe Anderson.

Absent: Chief Chris Malmgren

Devin Keen made a motion to excuse Tiffany Smith and with a second from Julie Shaw the motion was unanimously approved.

Also Present: Tammy Waller, Chief Chris Malmgren and Karey Baker.

Pledge of Allegiance

Approval of Agenda:

President Adrian Waller asked the Board if they had any additions or changes to the agenda. With no additions or changes, Joe Anderson made a motion to accept the October 17, 2023, meeting agenda and with a second from Julie Shaw the motion was unanimously approved.

President Waller stated that the next Board meeting is scheduled for November 21, but we should move it to November 14. Joe Anderson made a motion to move the November meeting to November 14 and with a second from Julie Shaw the motion was unanimously approved.

Golden Junior Baseball Association

Mike Griffeth and John Roguski

Mr. Griffeth stated they Golden Junior Baseball Association (GJBA) is looking to partnership with Pleasant View Metropolitan District to update the Wolf Park ballfield. He stated that with the help of Boy Scouts and Girl Scouts they would like to work on a phasing project to get the ballfields updated.

They stated that they would like to have a commitment between GJBA and Pleasant View Metropolitan District for exclusive rights to use the ballfield at Wolf Park. Mr. Griffeth stated that they would look at a phased improvement plan for the park. The First Phase would include the crow's nest, concession building, restrooms, and some work to the ballfields. These improvements could be done by March of 2023 with Phase 2 and 3 to follow in 2024 and beyond.

The Board stated that they think the proposal is good, but they would like to see an expense plan brought forward as there would be costs to the Metro District. Mr. Griffeth agreed to bring back a proposal for the Board in the coming months.

Approval of Minutes:

Julie Shaw stated that under D. District Reports second bullet, the word reports is spelled wrong. With that change made Joe Anderson made a motion to approve the September 19, 2023, regular meeting minutes, and with a second from Julie Shaw the motion was unanimously approved.

Correspondence: None.

Reports:

A. Treasures Report:

Devin Keen read the submitted Treasurer's Report as printed.

Joe Anderson made a motion to approve the balance as printed in the amount of \$3,935,832.82, and with a second from Devin Keen, the motion was unanimously approved.

B. Bills Paid:

Devin Keen made a motion to accept the Bills Paid as of September 29, 2023, in the amount of \$154,022.32, and with a second from Julie Anderson, the motion was unanimously approved.

C. Bank & CC Reconciliations: No questions from the Board.

D. District Managers Report

- Contacted a digital document company to see what it would cost to have old files digitized and shredded. Haven't heard back from them yet.
- Working on 2024 Budget. A draft is in the packet.
- A decision was made to stay with the current health services' choices. The district will have a staff meeting to discuss the insurance options and open enrollment will be coming soon.
- Abatement & Assessment Value: contacted Linda Glesne

E. Fire Department:

- Training Officer: Chief Malmgren stated that he has a firefighter on staff that he would like to promote to the Training Officer position. Orin Tool has job experience and is running the training program now. Chief Malmgren proposed the starting salary of \$95,060.47. Dan Davis salary would then be dropped back down to his previous Lieutenant salary.

The Board stated that the new Training Officer salary should only be \$82,000. This follows what has been set up with the service credits program. Julie Shaw made a motion for Chief Malmgren to hire a new Training Officer for \$82,000 and with a second from Joe Anderson the motion was unanimously approved.

- Policy Update: The policy has been amended to add the changes to Policy #1047 Service Credit Increase and the Cost-of-Living Raise Policy. The policy is attached for review.
- Golden IGA Auto Aid: Golden and Pleasant View are updating the Auto Aid agreement between the two agencies. After attorney review, Chief Malmgren will present it to the Board for their review and approval.

- **2024 Budget:**

We are proposing increasing the firefighter salary from \$55,000 to \$62,850 to bring this more in line with the engineers and lieutenants on the number of years of on-the-job service to receive maximum pay.

Service credit for career firefighters equals 3% per year up to 5 years.

Devin Keen made a motion to give a one-time service credit to four firefighters at 3% for up to five years and with a second from Julie Shaw the motion was unanimously approved.

Joe Anderson made a motion for these increases to be on the November 5 paycheck and with a second from Julie Shaw the motion was unanimously approved.

- **New Fire Apparatus:** The new engine has gone into production. The projected finish date is November.
- **Stats –** Responded to 110 calls in July, and the fire department has responded to 943 calls for the year. Daily logs are in the packet for review.

F. Fire Department Union:

- **Staffing**
 - Recruitment and Retention-continued discussions
 - Policy to offer adjustment pay scale for new hires with experience. Chief presenting under Fire Department.
 - Training Officer Position. Chief to present under Fire Department.
- **From the Board of Directors**
 - Looking for a 2-, 5- or 10-year plan for the Department.
 - Chief's succession plan? President Waller stated that he has talked with Chief Malmgren regarding his plan.
- **Volunteers**
 - Retention Study in progress – no new information.

G. Parks/Recreation/Facilities:

Camp George West and Building 48: None.

Wolf Park:

- Met with Golden Junior Baseball regarding the Boy Scouts conducting a cleanup day.

Orchard Park: None

Westblade Park:

- We received information regarding the acceptance of the grant application for the trail along the park. More information to come.

Miscellaneous:

- Tractor needs servicing.
 - Park needs for 2024.
 - Possible new hires: Full-time parks person and part-time parks person if the 2024 budget allows.
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- H. Building Committee: Nothing new to report
- I. Personnel: No questions from the Board
- J. Work Log: No questions from the Board

New Business:

1. 2024 Budget – Discussed in Fire Department section.
 - Salaries
 - New Hires for Parks & Fire Department
2. Firefighter Policy Update
Chief Malmgren stated that he will bring the updates Policy back to the Board in November for approval.

Old Business:

3. Hatzis Hall
Tammy Waller stated that she needs a motion from the Board to not rent Hatzis Hall anymore. She stated that there are many issues with the building as it is inhabitable and is not ADA compliant.

Julie Shaw made a motion to not rent out Hatzis Hall and with a second from Devin Keen the motion was unanimously approved.

Ms. Waller stated that the building will continue to be used by the fire department for storage.

Executive Session: None.

Public Comments:

Laura Cardon

Ms. Cardon stated that she wanted to learn more information about the meeting that was held for the GLO Park, but she stated that she understands that the Board doesn't have more information to provide. President Waller stated that he didn't even know that the meeting had happened, and he never received a postcard regarding the meeting in the mail. Other Board members also stated that they never received postcards. President Waller suggested she contact the Governors office to see if she should get more information.

Adjournment:


Devin Keen made a motion to adjourn at 6:09 p.m. Joe Anderson seconded the motion, and it was unanimously approved.

Respectfully submitted by:
Karey Baker



Adrian Waller, President

Tiffany Smith, Vice President



Devin Keen, Secretary/Treasurer



Julie Shaw, Director



Joe Anderson, Director