

Pleasant View Metropolitan District
Minutes of the Regular Board of Directors Meeting
November 17, 2020

President: Adrian Waller called the meeting to order on November 17, 2020 at 6:07 p.m.

Roll Call:

Present: Adrian Waller, Tiffany Smith, Julie Shaw (called in), Devin Keen and Jennie Heismann.

Also Present: Tammy Waller, Chief Chris Malmgren and Karey Baker.

Pledge of Allegiance

Approval of Agenda:

President Adrian Waller asked the Board if they had any additions or changes to the agenda. With no additions or changes made to the agenda Devin Keen made a motion to accept the agenda for November 17, 2020 and with a second from Julie Shaw the motion was unanimously approved.

Approval of Minutes:

Jennie Heismann stated that there is a typo on Page 3 under Budget Hearing the first sentence should read "Tammy Waller stated that the Budget Hearing will be held at the November 17, 2020 meeting". With that change made, Tiffany Smith made a motion to approve the October 20, 2020 meeting minutes and with a seconded from Devin Keen the motion was unanimously approved.

Correspondence: None.

Reports:

A. Treasures Report:

Devin Keen read the submitted Treasurer's Report as printed.

Jennie Heismann made a motion to approve the balance as printed in the amount of \$1,588,811.26, and with a second from Tiffany Smith, the motion was unanimously approved.

B. Bills Paid:

Devin Keen made a motion to accept the Bills Paid as of October 30, 2020, in the amount of \$110,546.99, and with a second from Jennie Heismann, the motion was unanimously approved.

C. Bills to be Paid: No questions from the Board

D. Bank & CC Reconciliations: No questions from the Board

E. Fire Department:

- Stadium Medical – As on November 10th, Stadium Medical has taken over the medical service and is transporting for the District. AMR did a great job and provided excellent service to our citizens. We wish them the best.
- Update on the Military Leave Proposal –Chief Malmgren stated that he talked to Bart Miller. This is an extremely complicated request. President Adrian Waller stated that he will contact Mr. Miller to get more information and a better understanding of what the Board can do. President Waller will report back to the Board in December or January.
- Lieutenant Job Opening – There is an immediate opening for a Lieutenant as we had to let one of them go in November due to personnel issues. We will begin looking for applicants in December, testing in January and have someone on the Department by February.
- Service Contract with West Net – Last month Chief Malmgren told the Board that the annual cost of the service contract would be \$2,000, but we received the invoice and it is actually \$2,100 and the amount as been updated in the 2021 Budget proposal.
- District Contribution to the Pension Fund – The District needs to contribute to the Volunteer Pension Fund for 2020. The District budgeted \$53,074 towards this fund in 2020. Chief Malmgren stated that he is requesting that the Board contribute to the fund and decide what amount they would like to contribute. Tiffany Smith made a motion to contribute \$27,000 into the Volunteer Pension Fund and with a second from Devin Keen the motion was unanimously approved.
- Stats – Department responses are still down, but we are getting back to normal. We responded to 95 calls as of October 30, 2020, and a total of 851 calls for the year. Daily logs are in the packet for review.

F. Parks/Recreation/Facilities:

Camp George West and Building 48:

- Backflow prevention has been repaired
- Trees removed or trimmed

Wolf Park:

- Announcers stand has been repaired

Orchard Park:

- Devin Keen stated that the wooden swing bench needs to be repaired or removed

Westblade Park:

- Lena Gulch work to start this winter

Miscellaneous:

- Tammy Waller stated that she would like to look at upgrading equipment for dragging the arena. The dump truck is not used, tractor is only used for dragging

the arena and we need a new drag that works better for our arena. Ms. Waller stated that we could sell the dump truck and tractor and get an ATV and new arena drag for the horse arena. She stated that she will do some research on what the old equipment will sell for and what the new equipment will cost.

G. Building Committee:

Ms. Waller presented the Pleasant View Building budget to the Board for review. The Metropolitan District's portion of the 2021 Budget is \$26,568.82.

H. Personnel: No questions from the Board

I. Work Log: No questions from the Board

New Business:

1. 2021 Budget

Jennie Heismann made a motion to open the 2021 Budget Hearing and with a second from Devin Keen the motion was unanimously approved.

The Board reviewed the proposed Budget and made the following changes:

- Changed Engineering Stipend from \$4,000 to \$10,000
- Changed Legal Fees from \$22,000 to \$19,000
- Changed Park Repairs & Maintenance from \$95,800 to \$94,300
- Changed Tree Care Expense from \$10,000 to \$8,500

The Board also agreed that it would be helpful to bring in the Accountant to get clarity on some of the accounting questions that the Board has.

Devin Keen made a motion to close the 2021 Budget Hearing and with a second from Jennie Heismann the motion was unanimously approved.

Old Business:

1. Wolf Park – Sidewalk Proposed by Jefferson County

Ms. Waller told the Board that she was supposed to have information from Jefferson County about the sidewalk they are proposing along Wolf Park and Colfax, but she did not receive it.

2. Jefferson County Public Level

Jefferson County Public Health was at Level Orange, but has now moved to Level Red.

Executive Session: None.

Public Comments: None.

Adjournment:

Devin Keen made a motion to adjourn at 7:54 p.m. Tiffany Smith seconded the motion and it was unanimously approved.

Respectfully submitted by:
Karey Baker



Adrian Waller, President



Tiffany Smith, Vice President



Devin Keen, Secretary/Treasurer



Julie Shaw, Director



Jennie Heismann, Director