

Pleasant View Metropolitan District  
Minutes of the Regular Board of Directors Meeting  
November 17, 2015

President Waller called this meeting to order on November 17, 2015 at 6:04 pm.

Roll Call

Present: Adrian Waller, H.D. McDonald, Devin Keen, Tiffany Smith.

Devin Keen made a motion to excuse Geraldine Lewis, and with a second from Tiffany Smith, the motion was approved.

Also Present: Tammy Waller, Shonda Norris, Chris Malmgren, Don Clark, Doug Dougherty and Kati Gerson

Pledge of Allegiance

Public Comments

Don Clark with D. Edward Clark and Associates is here to discuss the landscape improvements and to give a project drawing and proposed scope of work. The Board reviewed the proposal and quote. We may want to move the flag pole towards the street, but we will need electric to go to wherever we put the pole. We will also replace the flagpole; we need to figure out how tall we want it. Don will work with the attorney to make sure everything is in place and then will get back with us.

Doug Dougherty is here to listen and find out more about what goes on in the Pleasant View Community.

Approval of Minutes

Devin Keen made a motion to approve the minutes of the October 13, 2015 meeting, and with a second from Tiffany Smith, the motion was approved.

Correspondence

None

Reports

Treasurer's Report: District Manager Shonda Norris reported.

District Manager Shonda Norris read the submitted treasurer's report as printed. H.D. McDonald made a motion to approve the treasurer's report as printed as of October 31, 2015 in the amount of \$1,637,798.71. With a second from Devin Keen, the motion was approved.

Bills Paid

Devin Keen made a motion to accept the bills paid from October 13, 2015 through November 16, 2015 in the amount of \$87,587.13, and with a second from Tiffany Smith, the motion was approved.

Bills to be Paid

H.D. McDonald made a motion to accept the bills to be paid as of November 17, 2015 in the amount of \$553.55 and with a second from Devin Keen, the motion was approved.

The General Overhead account is for office supplies and furniture. We are still waiting on the reimbursement check for the Fire Operations Expenses.

Fire Department: Chief Chris Malmgren reported.

1. We have donated our old bunker gear, helmets, gloves, some hose and miscellaneous equipment that is not being used to Warren Tech, Fire Science/First Responder program.

2. The incident reporting system that we are presently using has added a new feature, ePCR (electronic patient care report) module. This feature allows our staff to complete a patient care report that is part of the incident report module, but it has more detailed information and procedures for patient care data. This new module will increase our yearly subscription by an extra \$348.00 on our \$1,450.00 we already pay for their service. This will be budgeted moving forward.

#### October 2015 stats

We are 63 calls ahead of where we were last year at this time. We are at 750 calls for the year. The daily log is attached for the Board to review.

#### Parks/Recreation/Facilities

1. We are still waiting for a meeting with Tom Hoby with Jefferson County Open Space to discuss the insurance reimbursement money at Camp George West.

2. Merrill Wilson has delivered her final drawings to the State Historical Society. We are awaiting approval. Spectrum submitted the final drawings to Jefferson County on October 15, 2015. The County has determined that there must be a new site development plan since the latest they have is from 2002 and the use as a 'meeting hall' was changed on the submittal to 'multi-purpose event center'. They are also stating they need a flood plan permit and the site plan drawn to scale of exactly where structures will be. This latest development is being researched to determine just what has been completed and what has to be done. We will place 100 metal framed banquet chairs inside Building 48, which were donated by the Mount Vernon Event Center.

3. Baseline Engineering has submitted an existing conditions plan. They are currently working on the historic drainage report summary and final rehab recommendations to be given to us soon. Terracon Consultants, Inc did the boring on Monday October 12. They have returned their report with the findings and suggested repair work. We will look at concrete there instead of asphalt.

4. FEMA has received the final report to close out the grant for the Wolf Park parking lot on November 12th. Adrian received an email saying that it is closed.

5. Repairs to the horse arena began Monday, November 9th.

6. Discussion and planning continues with the County concerning pedestrian access to Research Road from approximately 13th and Moss. This planning may also include access to Camp George West on the east side. The County Commissioners received a petition to open that up and they are reviewing that option. They will have a neighborhood meeting to discuss having a trail.

7. The staff was directed to create a Board of Directors plaque, the estimated cost of this is \$700. The Board says to move forward with this.

8. We have been approached to place a disc golf course at Camp George West. There would be minimum money involved and minimum maintenance throughout the year. This is the same area NREL is looking at, and if they purchased the property we would have to move the holes. Devin Keen made a motion to use up to \$5,000 in the CTF funds for the installation of a disc golf course at Camp George West, and with a second from Tiffany Smith, the motion was approved.

9. The Board asked if we move all of our files electronically and have them saved on a server. Shonda will look into it.

#### Building Committee Report

The Pleasant View Metropolitan District is installing carpet and painting the walls of the Parks office. Carpet is scheduled to be installed on November 20th, the office is to be painted before the new carpet is installed.

The Building Committee needs to schedule a meeting to discuss the estimates received to improve the front of the building.

Personnel  
Sick and Vacation Report included.

Executive Session  
None

New Business  
Geraldine Lewis resigned as Director on the Board of Pleasant View Metropolitan District, as of November 17, 2015.

There is someone interested in becoming a Board Member and he might be able to come to the next meeting.

Old Business  
1. We are still working on getting our new logo registered, owned and copyrighted.

Adjournment  
With a motion from H.D. McDonald and a second from Devin Keen, this meeting of November 17, 2015 was adjourned at 7:22 pm.

Respectfully submitted by:  
Kati Gerson



---

Adrian Waller, President



---

H.D. McDonald, Vice President



---

Devin Keen, Secretary/Treasurer

Excused  
\_\_\_\_\_  
Geraldine Lewis, Director



---

Tiffany Smith, Director