

Pleasant View Metropolitan District

Minutes of the Regular Session Meeting of the Board of Directors

November 15, 2022

President: Adrian Waller called the meeting to order on November 15, 2022, at 4:05 p.m.

Roll Call:

Present: Adrian Waller, Tiffany Smith, Devin Keen, Joe Anderson, and Julie Shaw.

Also Present: Tammy Waller, Chief Chris Malmgren, and Karey Baker.

Pledge of Allegiance

Approval of Agenda:

President Adrian Waller asked the Board if they had any additions or changes to the agenda. President Waller stated that he would like to add Camp George West Park discussion to Old Business and Tiffany Smith would like to add Building 48 to New Business. With those additions or changes made to the agenda Devin Keen made a motion to accept the agenda for November 15, 2022, and with a second from Tiffany Smith the motion was unanimously approved.

Approval of Minutes

President Waller asked if there are any changes to the October 18, 2022, meeting minutes. Julie Shaw stated that on page 3 under Miscellaneous the word discuss should be changed to discussion and with that change made to the minutes, Tiffany Smith made a motion to approve the October 18, 2022, minutes and with a second from Devin Keen the motion was unanimously approved.

Correspondence: None

A. Treasures Report:

Devin Keen read the submitted Treasurer's Report as printed.

Tiffany Smith made a motion to approve the balance as printed in the amount of \$2,855,666.07, and with a second from Julie Shaw, the motion was unanimously approved.

B. Bills Paid:

Tiffany Smith made a motion to accept the Bills Paid as of October 31, 2022, in the amount of \$181,251.57, and with a second from Julie Shaw, the motion was unanimously approved.

C. Bills to be Paid: No questions from the Board

D. Bank & CC Reconciliations: No questions from the Board

E. Fire Department:

- Fire Authority Discussion: Chief stated that the City of Golden has been approached by the City of Arvada for a possible merger with them.
- New Fire Apparatus: The delivery of the apparatus is expected in the summer of 2023.

- Stats: The department ran 85 calls in October. The total number of incidents for the year is 1,014. Attached to the packet are the October daily logs.

F. Parks/Recreation/Facilities:

Camp George West and Building 48:

- Updates on DOE project – Discussion in Old Business.

Wolf Park:

- Sidewalk project completed
  - Fencing
- 2022 Projects
  - New Playground
- 2023 Projects – new fencing and pavilion by new playground.

Orchard Park:

- New playground

Westblade Park:

- Future soft trail along Mount Vernon – survey completed.
- 2023 Projects – new trail and new fencing

Miscellaneous:

- Future Parks Staff – Not sure if we will have funding for a new park staff.

G. Building Committee: Nothing new to report

H. Personnel: No questions from the Board

I. Work Log: No questions from the Board

New Business:

1. 2023 Budget Hearing

President Adrian Waller requested a motion to move into the 2023 Budget Hearing. Tiffany Smith made a motion and with a second from Julie Shaw the motion was unanimously approved.

Chief Malmgren stated that he kept the 5% raises and took out the training officer and the \$150,000 for equipment for the new fire apparatus. The \$150,000 would come from reserves to equip the fire truck.

Tammy Waller stated that they took out a total of 25% for the reserves, but President Waller stated that it should be 22% and with the 3% already going into reserves, they should only be taking out 19% more.

President Waller stated that we should look at \$60,000 for a new firefighter and supplement Dan Davis with additional pay for the training portion of the job duties. He also wondered what the cost of the firefighter and the difference between what Dan makes now and adding the additional duties. Is there money in the budget to do that.

President Waller asked if we included a fire fighter that will cover shifts for those taking vacation, sick or PTO and Chief Malmgren stated that it doesn't include any new employees. President Waller requested that Chief Malmgren bring back a couple of scenarios for discussion in December.

Tiffany Smith made a motion to close the Budget Hearing for 2023 and with a second from Julie Shaw the motion was unanimously approved.

#### Vacation/Sick

The proposal for 2023 is to keeping separate vacation and sick time and not go to PTO. President Waller stated that we would like to discuss vacation and sick time at the meeting in December.

Chief Malmgren will get the Board the updated Policy to review and approve next month.

#### 2. Building 48 – Camp George West

Tiffany Smith stated that a Pleasant View Water & Sanitation Board Member contacted her about him renting Building 48 on Saturday night and he would like to have the building past business hours until 11:00 p.m. or to have someone open the building on Sunday morning to clean. Ms. Smith stated that he has talked to Tammy and now is requesting that the Board change the rules for him. The Board discussed the policies for Building 48 which include the following policies that are not being met. Rental fees need to be paid in full 30 days in advance of the event, a damage deposit and signed facility use application is required to book the facility, party of the application must be at least 21 years of age. The Board agreed that what the Pleasant View Water & Sanitation Board Member is requesting is a violation of the policy. The Board also had a discussion regarding Board members using Pleasant View Metropolitan District facilities for free or at a reduced rate which is not acceptable. Ms. Smith will contact the Pleasant View Water & Sanitation Board Member to let them know the Boards decision.

#### Old Business:

##### 1. GCW Updates –

President Waller met with Tom Hoby, Jeffco Open Space to discuss an additional access point for the DOE parcel. They would like to come in the Camp George West parking lot to get to their property. President Waller requested that it be one way.

Executive Session: None.

Public Comments: None.

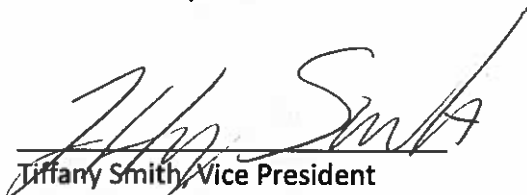
Adjournment:

Joe Anderson made a motion to adjourn at 6:22 p.m. Devin Keen seconded the motion, and it was unanimously approved.

Respectfully submitted by:  
Karey Baker

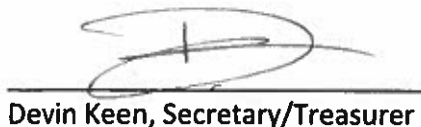
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Adrian Waller, President



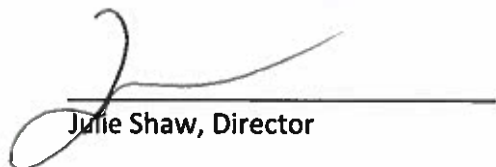
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Tiffany Smith, Vice President



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Devin Keen, Secretary/Treasurer



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Julie Shaw, Director

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Joe Anderson, Director