

Pleasant View Metropolitan District
Minutes of the Regular Board of Directors Meeting
May 16, 2023

President: Adrian Waller called the meeting to order on May 16, 2023, at 4:06 p.m.

Roll Call:

Present: Adrian Waller, Tiffany Smith, Devin Keen, and Julie Shaw.

Tiffany Smith made a motion to excuse Joe Anderson and with a second from Julie Shaw the motion was unanimously approved.

Also Present: Tammy Waller, Chief Chris Malmgren and Karey Baker (by phone).

Pledge of Allegiance

Approval of Agenda:

President Adrian Waller asked the Board if they had any additions or changes to the agenda. With no additions or changes made to the agenda Devin Keen made a motion to accept the agenda for May 16, 2023, and with a second from Julie Shaw the motion was unanimously approved.

Approval of Minutes:

Tiffany Smith made a motion to approve the April 18, 2023, regular meeting minutes, and with a second from Julie Shaw the motion was unanimously approved.

**Oath of Office for Board Members Adrian Waller and Julie Shaw
Adrian Waller and Julie Shaw read their oath of office.**

Officer Nominations:

President Waller requested nominations for the Board Officers:

Tiffany Smith made a motion to keep the officers as follows:

Adrian Waller, President

Tiffany Smith, Vice President

Devin Keen, Secretary

Devin Keen seconded the motion, and it was unanimously approved.

Correspondence: None.

Reports:

A. Treasures Report:

Devin Keen read the submitted Treasurer's Report as printed.

Tiffany Smith made a motion to approve the balance as printed in the amount of \$3,249,179.44, and with a second from Julie Shaw, the motion was unanimously approved.

B. Bills Paid:

Tiffany Smith made a motion to accept the Bills Paid as of April 28, 2023, in the amount of \$137,320.28, and with a second from Devin Keen, the motion was unanimously approved.

C. Bills to be Paid: No questions from the Board.

D. Bank & CC Reconciliations: No questions from the Board.

E. Fire Department:

- Fire Authority – The City of Golden will discuss the ESCI cooperative services study report with a presentation scheduled for May 23, at the City Council Study Session at 5 p.m.
- Proposed Wage Increase Policy: The policy will be discussed during the Old Business portion of the agenda.
- Training Officer Position – Job description has been completed and is ready for Board review. Started working on the testing process and hope to test in May and hire in June.
- New Fire Apparatus – Finalized specifications. Target date September 23.
- Stats – Responded to 108 calls in April, and the fire department has responded to 347 calls for the year. Daily logs are in the packet for review.

Fire Department Union Representative Update:

- Step Grades – Firefighters worked with Chief Malmgren on the step grades raises. Both sides agreed to present Chief Malmgren's version with minor revisions to the proposal.
- Volunteer Retention – Currently there is only a 20-year pension plan. Consider paying stipends. Fairmount and Golden do not do pension plans anymore.
- Staffing – We will need to rehire 3 positions in the next few months.

F. Parks/Recreation/Facilities:

Camp George West and Building 48:

- Master Plan is almost done.
- Grant has been approved for educational walkways.

Wolf Park:

- Fencing work is on hold because of the rain.
- New signage for leashed dogs

Orchard Park:

- New signage for leashed dogs

Westblade Park:

- Need approval for trail grant process with Jeffco Open Space

Miscellaneous:

- Arturo and Tammy Waller walked all the Parks together to list needs/projects.

G. Building Committee: Nothing new to report

H. Personnel: No questions from the Board

I. Work Log: No questions from the Board

New Business:

1. Jeffco Open Space Trail Program Grant: Need approval to move forward.
Tammy Waller requested that the Board make a motion for Ms. Waller to apply for an Open Space grant for the trail along the road at Westblade Park.

Tiffany Smith made a motion to approve the trail project at Westblade Park and for Tammy Waller to apply for a grant with Jefferson County Open Space for the trail.
Julie Shaw seconded the motion, and it was unanimously approved.

Old Business:

1. Step Raises/Policy Discussion for Fire Personnel
Chief Malmgren stated that he changed the step raises to service credit and cost of living raises. It is based on the anniversary date of the employee, and they must keep up on their credentials.

The cost-of-living raises are dependent on whether the budget can afford the raises in any given year. They are not a guaranteed raise each year.

President Waller stated Pleasant View Metropolitan District will never be able to pay what other fire departments will be able to pay and he stated that he proposes that every year they receive a 3% increase on their anniversary until they are at their maximum salary. For those that have years of service now, they would get a step increase for those years they have served.

President Waller stated that at the June Board meeting, he would like Chief Malmgren to show what the firefighters would be getting with the proposed increases in spreadsheet form.

2. Fire Authority: Letter to Golden
Tammy Waller stated that the letter was sent to Golden, and we haven't heard anything.

3. Elmer Dudden's proposal

Tammy Waller stated that she would like the Board to make a decision on Mr. Dudden's proposal for hiring a Parks Youth Director. The Board discussed and agreed that they would not like to hire a Parks Youth Director.

President Waller stated that we can't advocate for the soccer teams or baseball teams on our website. Ms. Waller stated that she needs to check to have information on our website.

Executive Session: None.

Public Comments: None.

Adjournment:

Tiffany Smith made a motion to adjourn at 5:21 p.m. Julie Shaw seconded the motion, and it was unanimously approved.

Respectfully submitted by:
Karey Baker

Adrian Waller, President



Tiffany Smith, Vice President



Devin Keen, Secretary/Treasurer



Julie Shaw, Director

Joe Anderson, Director