

Pleasant View Metropolitan District

Minutes of the Regular Board of Directors Meeting

March 21, 2017

President Waller called this meeting to order on March 21, 2016 at 6:00 p.m.

Roll Call:

Present: Adrian Waller, H.D. McDonald, Devin Keen, Tiffany Smith, Elmer Dudden

Also Present: Tammy Waller, Shonda Norris, Chris Malmgren, Russ Fowler

Pledge of Allegiance

Public Comments: Russ Fowler from Evergreen Sports Development Company, came to give a presentation on his idea of building an indoor sports complex at Camp George West. The complex would be multi-use and roughly 140,000 square feet. He wanted to know if the Board would be open to the idea and possibly partnership with him for the benefit of Pleasant View. Pleasant View would not be expected to contribute anything other than acceptance of the complex. He wanted to talk to us before going to Jefferson County Open Space. The Board liked the idea of the park being built up and is supportive.

Approval of Minutes:

H.D. McDonald made a motion to approve the minutes of the February 21st, 2017 meeting, and with a second from Tiffany Smith, the motion was approved.

Correspondence: None

Reports:

Treasurer's Report: District Manager Shonda Norris reported:

District Manager Shonda Norris read the submitted Treasurer's Report as printed. Devin Keen made a motion to approve the balance as printed February 28th, 2017 in the amount of \$1,289,727.10. With a second from Tiffany Smith, the motion was approved.

Bills Paid:

Devin Keen made a motion to accept the Bills Paid from February 21, 2017 through March 20, 2017 in the amount of \$49,623.75, and with a second from Tiffany Smith, the motion was approved.

Bills to be Paid:

Devin Keen made a motion to accept the Bills to be Paid as of March 21st, 2017 in the amount of \$538.25 and with a second from Tiffany Smith, the motion was approved.

Fire Department: Chief Chris Malmgren reported:

1. Jefferson County on Stage 2 Fire Ban: On March 6, 2017, Jefferson County Sheriff Jeff Shrader enacted a Stage 2 Fire Ban for the County. This fire ban is temporary and applies to all lands in Jefferson County.
2. Fire Inspector I Certification: Chief Malmgren passed the Fire Inspector I test and is now certified. He plans to take the Fire Inspector Test II soon.
3. Dispatching Services: The Operation Chief's meetings have continued and are hopeful for the center to be operational in 2018.
4. February 2017 Stats: February was a slow month compared to last with the department responding to 59 calls. The January daily logs are attached for the Board to review.

Parks/Recreation/Facilities:

1. Camp George West Park & Building 48: The Floodplain Certification has been turned in, accepted by Jefferson County Planning & Zoning, and we now have a Certificate of Occupancy for Building 48. FEMA has closed out the small grant as of February 8, 2017, however, there is an account closing procedure when all recipients of the FEMA grant system are complete with their grants. District Manager Norris included an updated report for engineering and constructions costs for Camp George West. The Board needs to start thinking about policies, procedures and fees for Building 48.
2. Wolf Parking Lot: The lawyer continues to work on litigation with Mr. Macaulay. District Manager Norris included a bid for the large and small parking lots to be paved, the Board would like to see more bids. The horse arena bleacher area has been cemented and is ready for new bleachers. The current bleachers at the baseball field need to be dealt with. The gaps need to be closed to help eliminate future injuries. Ballasts will be placed at the fall structure in the near future to eliminate driving hazards. The spring ride toys are almost completed and will soon be back in the park.
3. Other Park News: The sidewalks at Orchard have been repaired and sand has been added under the swings.

Building Committee: Several bids were introduced for the work outside the Metro building. The work includes pouring new steps to replace the uneven steps, remove existing landscape and pipe bollards and grade and pour cement sections where landscape was. Tiffany Smith made a motion to accept the bid from Creative Construction By Design, LLC in the sum of \$7,531.55 and with a second from Devin Keen, the motion was approved.

Personnel:

Sick and Vacation Report included.

New Business: District Manager Shonda Norris included a copy of her resignation that she handed out personally to all the board members earlier last week. The Board thanked her for her years of service to the District.

Old Business: The audit is nearing completion.

Executive Session:

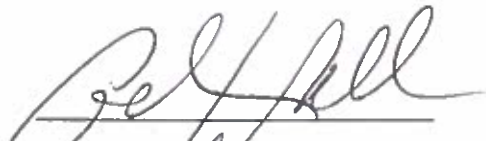
Devin Keen made a motion to move into an Executive Session to discuss personnel matters [C.R.S. 24-6-402 (4) (f)] at 7:20 p.m. and with a second from Elmer Dudden, the Board members moved into an Executive Session. Tiffany Smith made a motion to move back into the regular meeting at 7:44 p.m. and with a second from Devin Keen, the regular meeting resumed. The Board would like three things to happen: 1. District Manager Norris is to meet with the accountant to get some guidelines on how to handle the transition of her leaving. 2. They would like Office Manager Tammy Waller to keep things in the office running smoothly for now. 3. District Manager Norris is to set up a meeting for the accountants to come and speak with the Board.

Adjournment:

Tiffany Smith made a motion to adjourn at 7:55p.m. and with a second from Devin Keen, the motion was approved.

Respectfully submitted by:

Tammy Waller



Adrian Waller, President




H.D. McDonald, Vice President



Devin Keen, Secretary/Treasurer



Tiffany Smith, Director



Elmer W. Dudden, Director