

Pleasant View Metropolitan District
Minutes of the Regular Board of Directors Meeting
June 16, 2015

President Waller called this meeting to order on June 16, 2015 at 5:58 pm.

Roll Call

Present: Geraldine Lewis, H.D. McDonald, Adrian Waller, Tiffany Smith, Devin Keen

Also Present: Chris Malmgren, Shonda Norris, Vicki Wolf , Wade Carlson, Tammy Waller, Eillen Mitchem and Kati Gerson

Pledge of Allegiance

Public Comments

Vicki Wolfe has information from someone in the community that we have a new district manager. Adrian Waller states that nothing has been decided on that matter. Ms. Wolfe wants the Board to know the people in the community have a lot invested in the community. She called the District line and no one answered and there was no answering machine. We have been working on forwarding calls and getting the phone lines straightened out and apologize if we missed a call or message. She is very concerned with the progress of Pleasant View.

Wade Carlson would like to see more transparency from the Metro Board. The newsletter is all the community sees. We do have a website where we post the minutes. The people who own this community are the ones who live in the homes here. They need to hear more of what is going on through the Board. We have jurisdiction over the Parks and the Fire Department; we don't have knowledge on what the County is doing and Wade does understand that. There has to be better way to get information out to the community. He would get the newsletter with information on events after the events are over. President Waller asks what kind of information they would like to see. Mr. Carlson wants to know more about what is happening overall. Newsletters cost about \$1,500 each time we send them out. Mr. Carlson understands that the board couldn't get information on the district manager out before tonight. President Waller says we will put more in the Newsletter going forward and the website. If an event has already happened, we won't include it in the Newsletter.

Approval of Minutes

May 19, 2015

Under the Fire Department section, brake was misspelled. Devin Keen made a motion to approve the minutes of the May 19, 2015 meeting with the spelling correction, and with a second from Tiffany Smith, the motion was approved.

May 26, 2015

H.D. McDonald made a motion to approve the minutes of the May 26, 2015 meeting and with a second from Tiffany Smith, the motion was approved.

Correspondence

None

Reports

Treasurer's Report: Assistant District Manager Shonda Norris reported.

1. Assistant District Manager Shonda Norris read the submitted Treasurer's report as printed. Devin Keen made a motion to approve the Treasurer's Report as printed as of May 31, 2015 in the amount of \$1,695,630.99. With a second from Tiffany Smith, the motion was approved.

Bills Paid

H.D. McDonald made a motion to accept the Bills Paid from May 19, 2015 through June 15, 2015 in the amount of \$61,193.49, and with a second from Devin Keen, the motion was approved. Back flow inspections have to happen every year.

Bills To Be Paid

Devin King made a motion to accept the Bills To Be Paid as of June 16, 2015 in the amount of \$554.10. With a second from Tiffany Smith the motion was approved.

No other questions for the supporting documentations on the financial packet.

Fire Department: Chief Chris Malmgren reported.

1. We received the grant from the State of Colorado for \$82 thousand for a washer extractor and new bunker gear. We are in the process of getting someone to find us the 3 inch sewer line for the washer without digging up concrete. We are waiting for this before we start the electrical part. We are getting everyone sized for the new bunker gear, 37 sets that include helmet, gloves, boots and suspenders.
2. April 2015 stats and daily log is attached. The Board does like seeing this report and it will continue to be included.

Parks/Recreation/Facilities: Assistant District Manager Shonda Norris reported.

1. The cedar fence along the west side of the entry drive is complete. There is a 15' gate for access into the park behind Building 48. There is also an opening (approx. 4') to allow foot and horse traffic into the wild areas of the park. It looks very nice. This was paid for with Gun Club insurance money.
2. A six foot chain link fence with privacy slats has been placed inside Camp George West to allow a storage area for the parks personnel. This area is accessible only through the 20' gate and will be locked for security. It was also paid for with insurance money given to Jeffco for the Gun Club fire for \$13,695.
3. Two 12'x20' sheds have been erected inside the fenced storage area. These sheds will be used by the parks personnel for storage of equipment and supplies. This was paid for with the Gun Club insurance money.
4. The Hatzis Hall temporary building has been sided, reroofed with the placement of a skylight, and has new gutters and downspouts. The two buildings have been 'fused' to keep water from getting in between them.
5. Orchard Street restrooms have new gutters that will be a bit stronger and hopefully less able to destruct.
6. The center portion of the soccer field at Camp George West was destroyed by a group of people playing on it after the two weeks of rain we had. The area has been seeded with straw mats covering it to try and get the grass to grow back.
7. Jeffco is asking if the remainder of the Gun Club insurance money will be used this year. Shonda asks for any ideas for ways to use it. Staff is thinking of putting it towards

drainage around Building 48, a retaining wall at Building 48 possible a barbeque area, dugout covers, trees or a pavilion for shade. The drive in from our gate to pave that area would be great or designated parking spots. If you think of anything else, let Shonda know. The money needs to be used soon and there is \$51,374 remaining.

8. NREL wants to purchase some property and that is still up in the air to put a building in there. Tim, the broker, spoke with Shonda. NREL is asking a private company to build a private facility which would help to showcase what NREL does outside of their facility. Geraldine Lewis says we don't have a lot of area left. Tim would like to come to the meeting next month to speak with the Board and the Board would like to speak with him.

Personnel

Sick and vacation report is included. No questions

Building Committee Report

Building committee reports are attached. Devin, Adrian and Chief Malmgren are still on the committee.

1. Civil Engineering Design - For the front, we contacted an engineer for an estimate. We will need a retaining wall built in. Porras would draw up the design, and then other company's would put in bids on that work. H.D. McDonald made a motion to accept Porras Engineers proposal, subject to the Water Board approving it as well, and with a second from Devin Keen the motion was approved. H.D. McDonald made a motion to transfer half the money needed to pay for the proposal and with a second from Geraldine Lewis, the motion was approved. Chief Malmgren will have the name changed to be under both district names and have both board's sign the proposal.
2. Building Security - The main two doors that are used by the public will be replaced with glass store doors with keyed deadbolts. The back door will get the hardware changed so it will be an exit only door. H.D. McDonald made a motion to approve the proposal from EAP Glass, subject to the Water Board's approval, and with a second from Tiffany Smith, the motion was approved. The money used will come from the building repairs account.

Executive Session

Personnel Matters, C.R.S. 24-6-402(4)(f)

Motion for executive session made by H.D. McDonald and with a second from Devin Keen, was started at 6:55 pm.

Geraldine Lewis made a motion to come out of executive session and with a second from Devin Keen, the session was ended at 7:30 pm.

Stewart McAllister resigned effective immediately, he didn't date his letter and it was received by Adrian Waller on May 24, 2015. Devin Keen made a motion to appoint Shonda Norris as District Manager, effective immediately, and with a second from Geraldine Lewis, the motion was approved.

Because of personal matters, Adrian Waller was excluded from this decision. Devin Keen made a motion to hire Tammy Waller in a temporary position for the summer, and with a second from Tiffany Smith, the motion was approved.

New Business

1. SDA Workshop - Is anyone interested in going – let Shonda Norris know. Shonda Norris and Chief Malmgren will both be attending.
2. Our website was hacked, so we are upgrading the security on it. We still want to send out newsletters. We could ask the community who wants a printed copy of the newsletters and we can send them paper copies and then post them online for everyone else. We do post meeting minutes on the website. We also have a Facebook page but we need the password from Stewart McAlister.
3. NREL- CGW Potential Purchase – See information under reports.

Old Business

1. Sign Audit Representation Letter - Adrian Waller signed the copy sent from the Audit Report. Books will be mailed out soon.
2. Sign 'Change of Authorized Signers' for banks and credit cards - This will take Stewart McAlister's name off of all bank accounts and add Shonda Norris' name.

Adjournment

With a motion from H.D. McDonald and a second from Devin Keen, this meeting of June 16, 2015 was adjourned at 7:37 pm.

Respectfully submitted by:
Kati Gerson



Adrian Waller, President




H.D. McDonald, Vice President



Devin Keen, Secretary/Treasurer

Geraldine Lewis, Director



Tiffany Smith, Director