

Pleasant View Metropolitan District
Minutes of the Regular Board of Directors Meeting
July 21, 2015

President Waller called this meeting to order on July 21, 2015 at 6:00 pm.

Roll Call

Present: Adrian Waller, H.D. McDonald, Devin Keen, Tiffany Smith

Also Present

Tim Rogers, Tammy Waller, Shonda Norris, Chris Malmgren, Kati Gerson

H.D. McDonald made a motion to excuse Geraldine Lewis and with a second from Tiffany Smith, the motion was approved.

Pledge of Allegiance

Public Comments

Tim Rogers is here with the Genesee Group as an NREL representative to speak about the potential to purchase land at Camp George West Park.

Tim Rogers was hired by the Department of Energy and NREL to do a feasibility study for a project building that would be open to the public. They need roughly 8-10 acres for their site and are at the beginning stages looking at multiple possible locations. The site would have a private developer build it and lease it back to NREL and there would be property tax on the site.

At this point, NREL could see their site working at Camp George West and keeping the ball fields as well. They could modify the flood plain if need be. The board agrees they are open to the idea as long as the ball field is still able to be used. If there is also a road built off Research Road with access to the park, that would be a big plus to having the building here. The board does not want the project to hinder the use of the park at all. NREL would like the feasibility study to be done by the end of this year.

Mr. Rogers would like the Board to consider how we want this spaced used and what is most important to this community if this project were to move forward.

Public Comment from Wade Carlson through phone call with President Waller – Wade requested to put signage at key locations so people knew the boundaries of Pleasant View. We will call Jeffco and see what the feasibility of that happening would be. Wade also suggested doing an audit to insure everyone's innocence with the personnel transitions. We will call our auditors and see what they suggest and do an audit of financial accounts through them. The board minutes will be posted on the website after they are approved by the board moving forward.

Approval of Minutes

June 16, 2015

Devin Keen made a motion to approve the minutes of the June 16, 2015 meeting and with a second from H.D. McDonald, the motion was approved.

Correspondence:

None

Reports

Treasurers Report: District Manager Shonda Norris reported.

1. District Manager Shonda Norris read the submitted Treasurer's report as printed. Devin Keen made a motion to approve the Treasurer's Report as printed as of June 30, 2015 in the amount of \$1,691,976.98 and with a second from Tiffany Smith, the motion was approved.

Bills Paid

H.D. McDonald made a motion to accept the Bills Paid from June 16, 2015 through July 20, 2014 in the amount of \$99,781.74, and with a second from Tiffany Smith, the motion was approved.

Bills To Be Paid

Devin Keen made a motion to accept the Bills To Be Paid as of July 21, 2015 in the amount of \$1,130.39, and with a second from Tiffany Smith, the motion was approved.

Fire Department: Chief Chris Malmgren reported.

1. The plumbing is done for the washer extractor, still working on electric. We are receiving the new bunker gear and helmets.
2. Carpet Replacement will be done in the Firehouse for the upstairs and the office downstairs, but not the weight room. The best bid we received was \$7,929.00 and we will be splitting this cost with the water district. This has already been approved by the water district to pay for half. Devin Keen made the motion to approve the amount of \$3965 to replace the carpet and with a second from H.D. McDonald, the motion was approved.
3. There was damage on the gutter on the west side of the building and the cost of the replacement is \$402.00 which will come from the building fund.
4. Truck 41 needed the rear tires replaced this month.
5. We should be getting plans this week for the project on the front of the building.
6. State of Colorado Public Safety Radio system Business Plan Report - See attached letter from the Director of Homeland Security regarding radio transmission updates. The State is trying to sustain funding to keep the system up to date and to improve coverage in the mountains area. We are not sure what impact this will have on us as of now. We may need to start paying for the radio use in the future.
7. June 2015 stats are included. We are 25 calls ahead of last year's total tally for the same time period. June 2015 we had 97 calls which is a department record for calls ran in one month.

Parks/Recreation/Facilities: District Manager Shonda Norris reported.

1. Jeffco is asking if the remainder of the Gun Club insurance money will be used this year. There is \$51,374 remaining to be used that the County is holding. We will look to see if we can pave the parking lot and see if the money has to be used at that park or if it can be used at another.

2. Edge Construction, who are currently working on Moss Street, are asking for permission to construct a bridge going into CGW off of Research Road. Yes, we can allow them to do that.
3. Pleasant View Park's decals have been placed on the dump and utility trucks. These decals will identify our vehicles and we will get another one for the smaller truck.
4. Fun Day is scheduled for August 1, 2015 from 11am-3pm. There will be grown up tricycles, inflatables and trinket bags for the kids. The Lions Club will be taking care of the concession and treats. We may need to move the location due to excess water on the outfield. We could use Orchard Park.
5. Building 48 – The first draft of the electrical, plumbing and mechanical drawings have all been completed and given to Merrill Wilson. She is working to complete the architectural drawing. Spectrum General Contractors have been given permission to begin the final installation of water and sewer to the building. We do not know the exact timeline on this yet.
6. FEMA Grant de-obligation/Wolf Parking Lot - After having a discussion with legal counsel on July 9, 2015, it was determined that releasing the FEMA flooding grant money was best for the District. Due to hydrological issues that have been prevalent at the park for many years, it was determined that using FEMA funds would be unlawful. The firetruck sank in 2009. It was also determined that the parking lot should be closed until an engineer can evaluate what is going on under the pavement. Closing the lot will also prevent any unnecessary liability issues. Shonda will speak with some engineers. Board suggests concrete and see how much that would be, and getting the drainage issues fixed.

Building Committee Reports

This was part of Chief's report.

Personnel

Sick and Vacation Report is included. No questions.

Tree Board – A Representative/Director is needed for the tree board.

Executive Session

Personnel matters, C.R.S. 24-6-402(4)(f)

Motion for executive session made by Devin Keen and with a second from Tiffany Smith was started at 7:40 pm.

H.D. McDonald made a motion to come out of executive session and with a second from Devin Keen, the session was ended at 7:52 pm.

Devin Keen made a motion to give Ronn Coates a pay raise in the amount \$21.63 an hour, and with a second from Tiffany Smith, the motion was approved.

Tiffany Smith made a motion to hire a second permanent parks position with the salary to be determined at a later date, and with a second from Devin Keen, the motion was approved.

Because of personal matters, Adrian Waller was excluded from this decision. Tiffany Smith made a motion to hire Tammy Waller full time, with a salary of \$54,000 a year, and with a second from Devin Keen, the motion was approved.

New Business

1. Credit Card Authorization forms will be signed tonight.
2. Bank Signature Cards will be signed tonight.
3. New SDA Board Member Manuals are included in the board packet.
4. There is a resident of Pleasant View who will be petitioning the board for exclusion out of the district in the near future. His property is off of Orchard Road, East of Best Buy.

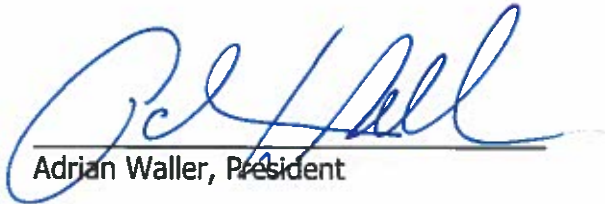
Old Business

1. The final Audit Book is included in the board packet.

Adjournment

With a motion by H.D. McDonald and a second from Devin Keen, this meeting of July 21, 2015 was adjourned at 7:58 pm.

Respectfully submitted by:
Kati Gerson



Adrian Waller, President



H.D. McDonald, Vice President



Devin Keen, Secretary/Treasurer

Excused
Geraldine Lewis, Director



Tiffany Smith, Director