

Pleasant View Metropolitan District
Minutes of the Regular Board of Directors Meeting
July 18, 2023

President: Adrian Waller called the meeting to order on July 18, 2023, at 4:00 p.m.

Roll Call:

Present: Adrian Waller, Tiffany Smith, Devin Keen, Julie Shaw, and Joe Anderson.

Also Present: Tammy Waller, and Chief Chris Malmgren.

Pledge of Allegiance

Approval of Agenda:

President Adrian Waller asked the Board if they had any additions or changes to the agenda. With no additions or changes made, Devin Keen made a motion to accept the agenda for July 18, 2023, and with a second from Joe Anderson the motion was unanimously approved.

Approval of Minutes:

Devin Keen made a motion to approve the June 20, 2023, regular meeting minutes, and with a second from Joe Anderson the motion was unanimously approved.

Clifton, Larson & Allen LLP: Presentation of 2022 Audit

Jean Bushong, CliftonLarsonAllen LLP

Ms. Bushong gave a summary of the 2022 Audit. She told the Board that the quality review will be done by the end of the week and that once the report is completed it will be uploaded to the state auditor. She told the Board that everything was provided in a timely manner and there were no significant audit findings or issues.

Correspondence: None.

Reports:

A. Treasures Report:

Devin Keen read the submitted Treasurer's Report as printed.

Julie Shaw made a motion to approve the balance as printed in the amount of \$3,574,802.81, and with a second from Devin Keen, the motion was unanimously approved.

B. Bills Paid:

Devin Keen made a motion to accept the Bills Paid as of June 27, 2023, in the amount of \$181,305.22, and with a second from Julie Shaw, the motion was unanimously approved.

C. Bank & CC Reconciliations: No questions from the Board.

D. District Managers Report

- Board Member Absences – If you know you are going to be absent, please let Tammy or Adrian know. If you do not let either of them know, it will be unexcused.**

- Agenda – If you want something on the agenda, it must go through Tammy first and it must be on the agenda. The public needs to see what is being discussed. This includes the Fire Union Report and Fire Department Report. Information must be received Thursday before the meeting.
- Reports need to be on time or will not be included on the agenda and will not be discussed.
- Board Policy Updated – Tammy Waller stated that she has been looking at the Policy and she stated that she might be updating it. We need to look at the new laws.
- Following Decorum – the Board and staff should follow decorum at any meeting.
- IT Company – Ms. Waller stated that we need to hire an IT company as Dave is retiring at the end of the year.
- Accountant – She stated that we did lose Melissa our accounting assistant. The new person is trying but we have only had her a week or two. Gemsbok is losing people and we may want to look at hiring a new accountant. The Board told Ms. Waller to investigate it and figure out what we are paying every year for Gemsbok.

E. Fire Department:

- New Hires: Hired four new people, Grant Carlson, an engineer, Oran Tool, firefighter, Dorsey Guffey, firefighter and Mark Web, an engineer. We promoted a full-time firefighter, Gregg Geis, to an engineer.

Chief Malmgren has been asked if the firefighters with previous experience could be started at a higher salary range than the starting salary for the position. He stated that it would be a Board decision that would be made.

The Board stated that they would like Chief Malmgren to bring back some information in the next few months on the option of hiring laterally and what the impact is to the budget. Chief Malmgren agreed and stated that if we decide to do something like this, we should put it in the policy. Joe Anderson stated that they usually come up a couple of grades, but there is still a probationary period. Chief Malmgren stated that we are ranking them on years of service and not grades. Mr. Anderson said that using years of service will work.

Chief Malmgren stated that he will bring the policy back next month.

- Training Officer: Chief Malmgren stated he has decided not to hire a training officer and Lieutenant Davis will remain in that position until further notice. President Waller stated that he needs to work towards the credentials. Chief Malmgren stated that this may be temporary as we need to look at the budget for 2024 to see if we have the budget for this position.
- New Fire Apparatus: the new engine has gone into production. They keep changing the completion date and the target date is now October 2023.
- Stats – Responded to 139 calls in June, and the fire department has responded to 608 calls for the year. Daily logs are in the packet for review.

F. Fire Department Union:

- Step Grade Services credits – thank you.
- Importance of retaining people with good experience.

G. Parks/Recreation/Facilities:

Camp George West and Building 48:

- No news on Master Plan yet.
- Meeting with Jeffco Open Space to discuss the master plan and the grant from the state. She stated that the educational walk has gotten crazy as we may not accept the grant if it becomes too much.
- Mile High Flood- Lena Gulch

Wolf Park: None.

Orchard Park:

- Someone is playing golf in the park and damaging a neighbor's house.

Westblade Park:

- Pond has water after the heavy rains.

Miscellaneous: None.

H. Building Committee: Nothing new to report

I. Personnel: No questions from the Board

J. Work Log: No questions from the Board

New Business: None.

Old Business: None.

Executive Session: None.

Public Comments: None.

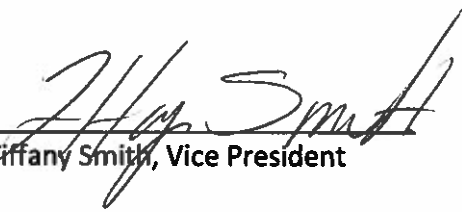
Adjournment:

Joe Anderson made a motion to adjourn at 5:18 p.m. Julie Shaw seconded the motion, and it was unanimously approved.

Respectfully submitted by:
Karey Baker



Adrian Waller, President



Tiffany Smith, Vice President



Devin Keen, Secretary/Treasurer



Julie Shaw, Director



Joe Anderson, Director