

Pleasant View Metropolitan District
Minutes of the Regular Board of Directors Meeting
January 15, 2019

President: Adrian Waller called the meeting to order on January 15, 2019, at 6:02 p.m.

Roll Call:

Present: Adrian Waller, H.D. McDonald, Elmer W. Dudden, Devin Keen and Tiffany Smith.

Also Present: Tammy Waller, Chief Chris Malmgren and Karey Baker.

Pledge of Allegiance

Approval of Agenda:

President Adrian Waller asked the Board if they had any additions or changes to the agenda. Elmer W. Dudden stated that he would like to add a discussion on snow removal in the parks.

With this addition made, Devin Keen made a motion to accept the agenda for January 15, 2019. Tiffany Smith seconded the motion and it was unanimously approved.

Executive Session:

Elmer W. Dudden made a motion to move into Executive Session at 6:07 p.m., pursuant to Section 24-6-402 (4) (b), C.R.S. Conference with Attorneys for the District Regarding the Handling of an Employment Discrimination Claim Filed against the District. Devin Keen seconded the motion and it was unanimously approved.

H.D. McDonald made a motion to move out of executive session at 6:50p.m. and with a second from Devin Keen, the motion was unanimously approved.

Approval of Minutes:

Elmer W. Dudden made a motion to approve the December 11, 2018 meeting minutes and with a seconded from Tiffany Smith the motion was unanimously approved.

Reports:

A. Treasures Report:

Devin Keen read the submitted Treasurer's Report as printed.

Tiffany Smith made a motion to approve the balance as printed in the amount of \$1,337,393.14, and with a second from Elmer W. Dudden, the motion was unanimously approved.

B. Bills Paid:

Elmer W. Dudden made a motion to accept the Bills Paid as of December 31, 2018, in the amount of \$99,791.74, and with a second from Devin Keen, the motion was unanimously approved.

C. Bills to be Paid: No questions from the Board

D. Bank & CC Reconciliations: No questions from the Board

E. Fire Department:

- Policy/SOP – Policies and procedures need to be update. There is a company that specializes in policies and procedures for fire departments and the cost is \$3,500 – \$ 4,100 per year for their subscription.
- 2018 International Fire Code Adoption – It has been three years since the last time we adopted a new fire code and it is time to do it again. A resolution has been drafted for the Board of Directors to adopt the 2018 IFC with amendments. It has been submitted to our attorney for them to review. We are hoping to have this document ready for signature at the February meeting.
- Stats – Responded to 114 incidents in December and as of December 31, 2018 the fire department responded to 1,149 calls for the year. The department seen a 23% increase in call volume from last year. 2018 was a record-breaking year for the fire department. December daily logs are in the packet for review.

F. Parks/Recreation/Facilities:

Camp George West and Building 48:

- Still some work to be done on the trails and paving the parking lot.

Wolf Park:

- Abandoned car has been towed away.

Orchard Park:

- Hills Lawn & Grounds is working on clean-up of the Park.

Westblade Park:

- Homeless camp removed along Lena Gulch.
- Tammy Waller suggested that the walk-in entrance at the east end of the park next to Mount Vernon be closed. She stated that it really isn't a gate to the park or an entrance. It is not that much further for people to walk down to the main entrance to the Park. The Board agreed that a gate should be put up so that that area can still be mowed but can also be closed. It is also possible to get a lock for the gate.

Miscellaneous:

- Snow Removal. Mr. Dudden stated that he walked WestBlade and the parking lot was good, but some of the sidewalk on the east side was not plowed well. Dogs are doing their business on the sidewalk. The walkway in Orchard Park was not plowed and there was ice on the south side of the Park. Ms. Waller said that she needed to review the policy again.

G. Building Committee: Nothing new to report

H. Personnel: No questions from the Board

I. Work Log: No questions from the Board

New Business:

1. Meeting with Jefferson County Transportation on Sidewalks at Wolf Park

Tammy Waller stated that she was contacted by Jefferson County. They are looking to get a grant to put a sidewalk along Colfax. We have some right-of-way along Wolf park and they would like to use the right of way to put in the sidewalk. The sidewalk would go between the hill and the telephone poles. The area would not change anything for the baseball field. They would like business and entities to put some funding into it if the grant doesn't cover it all. If the sidewalk does go in we would be responsible for maintaining the sidewalk along the park. They would be a split rail fence between the sidewalk and the baseball fields. The board agreed that it would be a good idea as long as the amount re

2. Clifton Larson Anderson Engagement Letter for 2018 Audit

Tammy would like the Board to sign the engagement letter for the 2018 Audit after the meeting tonight. The Board agreed.

Old Business:

1. Pleasant View Community Park at Camp George West

- a. Trails have been cut and are almost complete
- b. Parking has been paved

Trails almost complete and the parking lot has been paved.

2. Meeting Dates Resolution

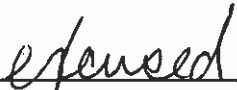
The meeting resolution dates were wrong on the approved Resolution. The dates on the Resolution stated that the meetings were Wednesdays instead of Tuesdays. Ms. Waller requested that the Board sign the updated Resolution with the corrected dates.

Public Comments:

Adjournment:

Devin Keen made a motion to adjourn at 7:33 p.m. Tiffany Smith seconded the motion and it was unanimously approved.


Respectfully submitted by:
Karey Baker



Adrian Waller, President



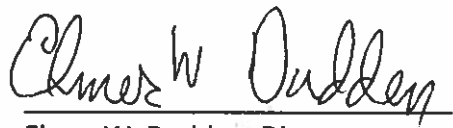
H.D. McDonald, Vice President



Devin Keen, Secretary/Treasurer



Tiffany Smith, Director



Elmer W. Dudden, Director