

Pleasant View Metropolitan District
Minutes of the Regular Board of Directors Meeting
January 17, 2017

President Waller called this meeting to order on January 17, 2017 at 6:00pm.

Roll Call: Adrian Waller, H.D. McDonald, Devin Keen, Tiffany Smith, and Elmer Dudden. All present.

Pledge of Allegiance

Public Comments: None

Approval of December 13, 2016 Minutes:

Devin Keen made motion to approve the minutes of the December 13, 2016 meeting and with a second from Elmer Dudden, these minutes were approved unanimously.

Correspondence: None

Reports:

A) Treasurer's Report was read as printed by Shonda Norris. Devin Keen made a motion to accept the Treasurer's Report as of December 31, 2016 in the amount of \$1,233,822.35, with a second from H.D. McDonald, this motion was approved.

B) A printed copy of the Bills Paid Report was presented. H.D. McDonald made a motion to accept the Bills Paid December 13, 2016 through January 16, 2017 in the amount of \$71,461.55. With a second by Devin Keen, this motion was approved.

C) A printed copy of the Bills to be Paid was presented. Devin Keen made a motion to accept the Bills to be Paid as of January 17, 2017 in the amount of \$538.25. With a second by Tiffany Smith, this motion was approved.

D) Printed copies of the bank accounts reconciled statements were presented with no questions.

E) The Fire Department Reports were presented by Chief Chris Malmgren:

- 1) Jefferson County Emergency Communication Authority (JCECA) is proposing to raise the emergency telephone charge from \$.70 to \$1.20. This will help keep the 911 operations going throughout Jefferson County. Pleasant View is part of this IGA. After discussion, a motion was made.
 - a. **Motion:** Devin Keen made a motion to accept the proposal for modification of the JCECA increasing the emergency telephone charge from \$.70 to \$1.20, with a second from Elmer Dudden this motion was approved.
- 2) The Hazardous Material IGA will be presented later.
- 3) Station alerting equipment has been ordered; awaiting delivery and installation.
- 4) It is the hope that the new Dispatching Services will be operational in the first quarter of this year.
- 5) Sustainability Study: Discussion took place. Purpose is to continue to grow and provide good service. The Board is interested in knowing what is reasonable verses shooting for the stars?

The Board proposes that Chief Malmgren clarify the study/direction and determine what is achievable for Pleasant View Metropolitan District and how we could achieve the reasonable goals identified.

- 6) 2016 Annual Report: The department has run 1000 calls in the year 2016 with an average of 70-80 calls per month. The written report is attached.
- 7) December 2016 stats: The department responded to 90 calls in December. The department ran 127 more calls than in 2015.
- 8) The daily log for December is attached.

F) Parks/Recreation/Facilities reports were presented by Shonda Norris:

- 1) The District may have an Engineer to sign the Floodplain Certification documents. Once this is signed we will be awaiting final occupancy from Jefferson County Planning and Zoning.
- 2) Look at timing and saving funds for paving CGW parking lot and how we want to proceed. The Board is ready to give CGW Park back to Open Space. The park has cost (construction and maintenance) approximately \$2.4 million. Shonda Norris is to send a letter contacting Jefferson County Open Space informing them that the Board is serious about giving the park back to them.
- 3) A letter from Attorney Kyle Kreischer is attached concerning the litigation with Mr. Macaulay and the repayment of funds. The District is not interested in Macaulay finishing the work, the District wants payment.
- 4) It is time to start thinking about contacting paving companies in an effort to get Wolf Park on a schedule for pavement this spring/summer.
- 5) Miscellaneous smaller projects are being taken care of in the parks
- 6) Division of Homeland Security and Emergency Management chose PV for an 'On-Site Monitoring Visit'. We will be looking into some new and some improvements of policies and procedures in order to comply with federal regulations for receiving future grants.
- 7) The District has been assured that the small FEMA grant is in the final stages of close out.
- 8) A list of accomplishments was presented for review, we are progressing in a positive direction.

G) Building Committee: No Report

H) Personnel: The Sick/Vacation accrual report was presented with no questions.

Executive Session:

Chief Malmgren reported still looking into active issues – not yet resolved.

Shonda Norris reported shutting down overtime unless it is plowing snow.

New Business:

The Board chose to mark John McCarty as the candidate to serve on the CCOERA Governing Board.

Old Business:

The audit has been scheduled to start the week of February 13, 2017 with Billi Lewis of McMahan and Associates, LLC. Bank verifications were signed by the Board to be mailed to McMahan and Associates.

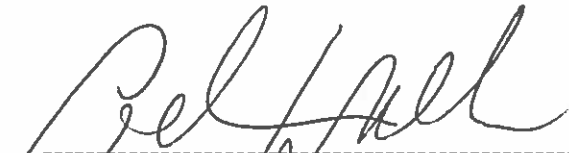
Adjournment:

Tiffany Smith made a motion at 7:29 pm to adjourn this meeting of the Board on January 17, 2017. With a second from Devin Keen, this meeting was adjourned.


Respectfully Submitted,




Shonda C. Norris,
District Manager of Pleasant View
Metropolitan District



Adrian Waller, President



H.D. McDonald, Vice-President



Devin Keen, Secretary/Treasurer



Tiffany Smith, Director



Elmer W. Dudden