

**Pleasant View Metropolitan District  
Minutes of the Regular Board of Directors Meeting**

**December 13, 2016**

President Waller called this meeting to order on December 13, 2016 at 6:01 p.m.

**Roll Call:**

**Present:** Adrian Waller, H.D. McDonald, Devin Keen, Tiffany Smith, Elmer Dudden

**Also Present:** Tammy Waller, Shonda Norris, Chris Malmgren

**Pledge of Allegiance**

**Public Comments:** None

**Approval of Minutes:**

H.D. McDonald made a motion to approve the minutes of the November 15, 2016 meeting, and with a second from Devin Keen, the motion was approved.

**Correspondence:** None

**Reports:**

**Treasurer's Report:** District Manager Shonda Norris reported:

District Manager Shonda Norris read the submitted Treasurer's Report as printed. Devin Keen made a motion to approve the balance as printed November 30th, 2016 in the amount of \$1,343,493.16. With a second from Tiffany Smith, the motion was approved.

**Bills Paid:**

Devin Keen made a motion to accept the Bills Paid from November 15, 2016 through December 12, 2016 in the amount of \$101,457.51, and with a second from Tiffany Smith, the motion was approved.

**Bills to be Paid:**

H.D. McDonald made a motion to accept the Bills to be Paid as of December 13<sup>th</sup>, 2016 in the amount of \$538.25 and with a second from Devin Keen, the motion was approved.

**Fire Department:** Chief Chris Malmgren reported:

1. **Sustainability Study:** Chief Malmgren asked the board if they had any comments/questions about last month's presentation. There were none at this time.
2. **Jeff-Com Station Alerting:** The equipment has been ordered and looking to the first of the year for it to be installed.
3. **West Metro Fire Dispatching:** No new developments.
4. **November 2016 Stats:** The department responded to 106 calls in November. As of November 30, 2016 the fire department responded to 910 calls for the year. Presently

the department is 107 calls ahead of last year's total. The November daily logs are attached for the Board to review.

**Parks/Recreation/Facilities:**

1. **Building 48:** Jefferson County Planning and Zoning have not approved the final occupancy yet. The board asked Shonda to call the Historical Society to help with this matter.
2. **Wolf Parking Lot:** Attorney Kyle Kreischer sent the notice of claim to Mr. Macaulay. Chris Macaulay has responded to the attorney via email and is included in the board packet. Aggregate has been placed on the small lot at the cost of \$675.35. Conservation Trust Funds will be used for this. The gate to the large lot has been fixed and will be closed for the winter.
3. **Camp George West Parking Lot:** Michael White from Baseline Engineering and Shonda Norris attended a meeting with Jefferson County Planning and Zoning in regards to the parking lot. Planning and Zoning wants Pleasant View to get a new flood plain and grading permit. Mr. White will put together an estimation of the cost. Adrian Waller has requested Shonda Norris to gather up the cost of engineers from Building 48 and the park over the past years. Adrian Waller feels Pleasant View Metropolitan District has already spent a lot of money on engineers, permits, and studies and can't afford to keep doing this. He will read over the contract we hold with Jefferson County Open Space to see if we can turn the park back over to Open Space.
4. **Other Park News:** The \$80,000.00 that was to be used at Wolf for paving will be returned from Brennan. The cement slab in the playground at Wolf was removed.

**Personnel:**

Sick and Vacation Report included.

**New Business:**

1. **Certification of Budget:** Devin Keen signed the Certification of Budget.
2. **Resolution 12-13-16-A Set Mill Levies & Appropriate Sums of Money:** H.D. McDonald made a motion to accept Resolution 12-13-16-A to set mill levies & appropriate sums of money at \$1,259,694.00 and with a second from Devin Keen, the resolution was approved.
3. **Resolution 12-13-16-C Establishing the Posting Locations for PVMD:** Devin Keen made a motion to accept resolution 12-13-16-C establishing the posting locations of the Regular and Special meetings of the Board of Directors of the Pleasant View Metropolitan District for the year 2017 and with a second from Tiffany Smith, the resolution was approved.
4. **Resolution 12-13-16-D Establishing Dates & Locations for Director Meetings in the year 2017:** Devin Keen made a motion to accept resolution 12-13-16-D establishing dates and locations for PVMD regular Board of Directors meetings as well as the Pleasant View Metropolitan District Pension Fund Board meetings and with a second from Tiffany Smith, the resolution was approved.

5. Resolution 12-13-16-E Authorizing Transfer from Conservation Trust Fund: Devin Keen made a motion to accept resolution 12-13-16-E authorizing the transfer of \$25,000.00 from the District's Conservation Trust Fund account for the purpose of funding multiple projects at District Parks and with a second from H.D. McDonald, the resolution was approved.

6. Audit of 2016 Accounting System: The board would like the audit completed early by the same audit service.

7. Statewide Internet Portal Authority-IT Service: The board would like two more bids before choosing an IT service.

Old Business: Macaulay collection letter: The board wants to ignore Mr. Macaulay's plea to pave the parking lot and instead collect the money owed to the District.

**Executive Session:**

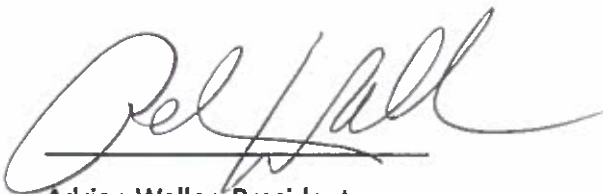
H.D. McDonald made a motion to move into an Executive Session to discuss an investigation of management issues [C.R.S. 24-6-402 (4) (f)] at 6:58 p.m. and with a second from Devin Keen, the Board members moved into an Executive Session. H.D. McDonald made a motion to conclude the Executive Session at 8:02 p.m. and with a second from Devin Keen, the motion was approved. H.D. McDonald made a motion to move back into the regular meeting at 8:02 p.m. and with a second from Tiffany Smith, the regular meeting resumed.

**Adjournment:**

H.D. McDonald made a motion to adjourn at 8:05p.m. and with a second from Tiffany Smith, the motion was approved.

Respectfully submitted by:

Tammy Waller



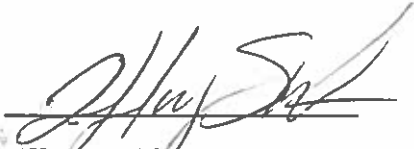
Adrian Waller, President



H.D. McDonald, Vice President



Devin Keen, Secretary/Treasurer

A handwritten signature in black ink, appearing to read 'Tiffany Smith', written over a horizontal line.

Tiffany Smith, Director

A handwritten signature in black ink, appearing to read 'Elmer W. Dudden', written over a horizontal line.

Elmer W. Dudden, Director