

Pleasant View Metropolitan District
Minutes of the Regular Board of Directors Meeting
August 15, 2017

President: Waller called the meeting to order on August 15, 2017, at 6:05 p.m.

Roll Call:

Present: Adrian Waller, H.D. McDonald, Devin Keen, Elmer W. Dudden and Tiffany Smith.

Also Present: Tammy Waller, Chris Malmgren and Karey Baker.

Pledge of Allegiance

Approval of Agenda:

Tiffany Smith made a motion to accept the agenda for August 15, 2017, Devin Keen seconded the motion and it was unanimously approved.

Approval of Minutes:

Elmer W. Dudden asked for clarification on the reduction in little league baseball fees from \$15.00 to \$11.25 is per player and Tammy Waller stated that it is per hour. Elmer W. Dudden made a motion to approve the July 25, 2017 meeting minutes. Tiffany Smith seconded the motion and it was unanimously approved.

Correspondence: None.

Reports:

A. Treasures Report:

Financial Secretary Devin Keen read the submitted Treasurer's Report as printed. Tiffany Smith made a motion to approve the balance as printed in the amount of \$1,986,051.69, and with a second from Devin Keen, the motion was unanimously approved.

B. Bills Paid:

Devin Keen made a motion to accept the Bills Paid as of July 5 - 28, 2017, in the amount of \$46,250.06, and with a second from Tiffany Smith, the motion was unanimously approved.

C. Bills to be Paid:

Devin Keen made a motion to accept the Bills to be Paid as of August 15, 2017, in the amount of \$461.75, and with a second from Tiffany Smith, the motion was unanimously approved.

D. Bank & CC Reconciliations: No questions from the Board.

E. Fire Department:

1. Testing 5 applicants for Lieutenant position on August 22, 2017. Will be hired by September 1st.
2. The Colorado Department of Military and Veterans Affairs (DMVA) wants to enter a Memo of Understanding (MOU) with Pleasant View Metropolitan District to define services provided by our department for the protection of DMVA facilities. Tiffany Smith made a motion to give Chief Malmgren the authority to sign MOU. Devin Keen seconded the motion and it was unanimously approved.

F. Parks/Recreation/Facilities:

Camp George West and Building 48:

1. Drew Snyder who is the Engineer that worked on Building 48 final paperwork for trail and parking lot, wants a .DWG file for the floodplain and will contact original engineers who have done some work there.
2. There is a clover problem on the field. The Board requested contacting Metscape for prices for discussion at the September Board Meeting.
3. Bear Brothers Roofing: The Board requested looking at getting estimates for painting and gutters and bring the information back to the Board at the September Board Meeting.

Wolf Park: A handyman is coming to take off the metal plates on the arena bleachers.

Orchard Park: A handyman will build and place the memorial bench at Orchard Park. The Board agreed with placing the bench on the northeast part of Orchard Park.

Westblade Park:

1. Devin Keen stated that he received a call from a gentleman that volunteered to make a new sign for free that has been missing from the Park. The Board agreed it would be fine for him to make the sign.
2. Arbor Roots will be out to take care of the weeds.
3. Steri-Clean Pest Control started setting traps last Monday and sprayed inside and outside. They will come out once a week to check the traps.
4. Tiffany Smith made the motion to approve Jan-Pro for cleaning Hatzis Hall weekly and Building 48 monthly and H.D. McDonald seconded the motion and it was unanimously approved.

G. Building Committee:

Elmer W. Dudden made a motion to get bids for the parking lot and railing surrounding the Pleasant View District building. H.D. McDonald seconded the motion and it was unanimously approved.

Elmer W. Dudden made a motion to dissolve the Building Committee. H.D. McDonald seconded the motion and it was unanimous approved pending Water Board approval.

H. Personnel: Sick/Vacation Report: The Board had no questions.

I. Work Logs: Call stats and daily work logs were in the Board's packet. The Board had no questions.

New Business:

1. Pleasant View Vehicles:

Elmer W. Dudden made a motion to hold off on all vehicle repairs caused by the hail storm other than lights and reflectors, Tiffany Smith seconded the motion and it was unanimously approved.

2. Snow Plowing:

The Board requested getting estimates for snow plowing the Westblade parking lot and path, Wolf Park parking lots, Orchard Park parking lots and paths, the Pleasant View District office, Hatzis Hall and Camp George West.

3. Thinking Ahead

a. Building 48: Cleaning after events and possible cleaning fees. Supervision of the building for evenings & after events.

b. Key to Orchard Park Bathrooms:

Who will monitor and clean the bathrooms? How will the key situation be monitored? There is a need for bigger trash cans for the pavilions.

4. Volunteer Firefighter Application: President Waller stated that Nick Gerson called him regarding the possibility of volunteering. He would like to come back to volunteer five months from now. He is no longer a volunteer because he took a paid position. Chief Malmgren stated that he can come back, but he needs to apply again like everyone else when the application period opens in October.

Old Business:

1. Camp George West Trail & Parking Lot: Plans are needed by the engineer before they can work on the trail or parking lot.

2. Bear Brothers Roofing Samples for Building 48: H.D. McDonald made a motion to move forward with the Adobe Sunset asphalt shingle and Devin Keen seconded the motion and it was unanimously approved.

3. Urban Drainage Work at Westblade: Tom Hoby from Jeffco Open Space sent a letter approving the work that needs to be done with Urban Drainage.
4. Landscape Work at Building 48: Contract with Metscape needs to be signed.
5. Wolf Parking Lot Mediation: President Waller will meet to negotiate.

Executive Session: None.

Public Comments:

D. Boyles signed in. Topic brought up: District Manager search and each Board Member was given a packet.

Adjournment:

Tiffany Smith made a motion to adjourn at 7:32 p.m., Devin Keen seconded the motion and it was unanimously approved.

Respectfully submitted by:
Karey Baker



Adrian Waller, President



H.D. McDonald, Vice President



Devin Keen, Secretary/Treasurer



Tiffany Smith, Director



Elmer W. Dudden, Director

