

Pleasant View Metropolitan District
Minutes of the Regular Board of Directors Meeting
April 21, 2015

President Waller called this meeting to order on April 21, 2015 at 6:02 pm.

Roll Call

Present: H.D. McDonald, Adrian Waller, Tiffany Smith, Devin Keen

H.D. McDonald made a motion to excuse Director Geraldine Lewis from the meeting, and with a second from Devin Keen, the motion was approved.

Also Present: Stewart McAlister, Chris Malmgren, Shonda Norris, Billi Lewis, Christina Griggs and Kati Gerson

Pledge of Allegiance

Minutes:

The minutes of the March 17, 2015 meeting should read the title of the Chevy Tahoe will be signed over, not the lease.

Devin Keen made a motion to approve the minutes of the March 17, 2015 meeting as written, with the correction of the title of the Chevy Tahoe being signed over, and with a second from Tiffany Smith, the motion was approved.

Public Comments:

Billi Lewis and Christina Griggs are here for the 2014 Audit presentation.

The preliminary drafts are given to the Board. Assets increased by 3% from 2013 to 2014. The District is sitting very strong with healthy reserves at this point. Notes to the financial statements are included. This provides detailed information on account balances, outlines capital assets, current year depreciation expense, changes in liabilities, and pension fund details. The required supplemental information is also included next.

The communication to the Board is also included in the attachments. The District is following accounting policies as they should. There are recommendations for the district to follow in 2015 included in the letter as well. The District's financials are very strong.

Christina discusses the Management's Discussion and Analysis. No big variances in the expenses over the 2014 year. Insurance increased, which is something to be aware of. Payroll and benefits went up about 8%, and that is not concerning at all. Vehicle and apparatus increased 64%, for repairs and maintenance which is not unusual. Something to watch for is compensated balances, because every year it has been going up. As a district, we might want to look at policies of payouts for employees. Christina also suggests looking at investing some funds, only the money after you consider what you want to keep on hand for cash purposes. Page D9 shows state statutes and what is allowed. Watch for broker fees, transfer fees, and risk

1. Shonda has been working with Jeffco Open Space for the monies from the gun club building fire. She has received the approval from Open Space to use the monies for old building debris removal, fence installation and temporary buildings. There are bids attached for the cleanup for \$5,000 and the fence for \$13,695. Devin Keen made a motion to approve the gun club building debris removal in the amount of \$5,000, which will be reimbursed by the insurance from the County. With a second from Tiffany Smith, the motion was approved. Tiffany Smith made a motion to approve the fencing at Camp George West in the amount of \$13,695, which will be reimbursed by the insurance from the County. With a second from Devin Keen, the motion was approved.
2. We are ready to move ahead on the parking lot at Wolf Park. See memo 7E-2. Martin and Martin will be brought in to design the project and get things going. We don't know any costs yet.
3. We have received notification from the USACE of being 100% compliant with the Lena Gulch wetlands and are no longer required to prepare annual reports. This letter from USACE is attached. We are currently responsible for minor maintenance. It will take 3-6 months to go through the process to relieve us of future maintenance and improvement projects at Lena Gulch.
4. Things are moving forward with Building 48. Construction should start mid-June and take about 3 months.
5. Due to the audit presentation, the discussion of other park projects will be held at the May meeting.
6. Blue rubber mats for the playgrounds have been ordered. There is some serious gang graffiti on the bathroom walls. The Fishing Derby will be May 9th. The pond will be stocked for us. We have interviewed and hired someone for the Park seasonal position. We might need to have port-o-potties and have some way to protect them from vandalism.

Tree Board:

Arbor Day has been moved to Wolf Park as irrigation is more effective there, 10am-11am.

Personnel:

Sick and vacation report is included. No questions.

Building Committee report, see memo 7G-1

The Building Committee met March 31, 2015. Several options were discussed to remedy the issues created by the IGA. All options discussed would require guidance from legal counsel. The Water Board will discuss it more at their next meeting and we will see what comes from that.

New Business

The Health Insurance renewal information is included in the Board packet. They are the same plans that we have had, they increased about 7.5%.