

**Pleasant View Metropolitan District**  
**Minutes of the Regular Board of Directors Meeting**  
**April 18, 2023**

**President: Adrian Waller called the meeting to order on April 18, 2023 at 4:00 p.m.**

**Roll Call:**

**Present: Adrian Waller, Tiffany Smith, Devin Keen, Julie Shaw and Joe Anderson.**

**Also Present: Tammy Waller, Chief Chris Malmgren and Karey Baker (by phone).**

**Pledge of Allegiance**

**Approval of Agenda:**

**President Adrian Waller asked the Board if they had any additions or changes to the agenda. With no additions or changes made to the agenda Tiffany Smith made a motion to accept the agenda for April 18, 2023, and with a second from Devin Keen the motion was unanimously approved.**

**Youth Activities Director Proposal, Elmer Dudden**

**Elmer Dudden stated the Pleasant View Community could benefit from a Youth Activities Director employed by Pleasant View Metropolitan District. The community is growing and there a need for more outside activities for youth. He stated that the Lion's Club is interested in helping get kids outdoors. Some ideas are baseball/softball, hiking, boy scouts and girl scouts, bike clubs and urban hiking. He stated that he just wanted to let the Board know what the Lion's Club is doing. Julie Shaw suggested that we add some of this information to the website.**

**Mr. Dudden also told the Board that he had invitations for the Board to attend a party that his family is throwing for him to celebrate his birthday.**

**Approval of Minutes:**

**Tiffany Smith made a motion to approve the July 18, 2022, study session meeting minutes, and with a second from Julie Shaw the motion was unanimously approved.**

**Joe Anderson made a motion to approve the March 21, 2023, meeting minutes, and with a seconded from Devin Keen the motion was unanimously approved.**

**Correspondence: None.**

**Reports:**

**A. Treasures Report:**

**Devin Keen read the submitted Treasurer's Report as printed.**

**Joe Anderson made a motion to approve the balance as printed in the amount of \$2,856,793.93, and with a second from Julie Shaw, the motion was unanimously approved.**

**B. Bills Paid:**

Joe Anderson made a motion to accept the Bills Paid as of March 31, 2023, in the amount of \$157,319.47, and with a second from Devin Keen, the motion was unanimously approved.

C. Bills to be Paid: No questions from the Board.

D. Bank & CC Reconciliations: No questions from the Board.

E. Fire Department:

- Fire Authority – Nothing to discuss.
- Training Officer Position – A draft Job Description has been completed for the Board to review. Chief Malmgren stated that they are working on the testing process and will be ready to test candidates in June.
- New Fire Apparatus – Finalizing the new engine specifications. Target date is November 2023.
- Stats – Responded to 89 calls in March and as of March 31, 2023, the fire department responded to 266 calls for the year. Daily logs are in the packet for review.

The Board discussed compensating Dan Davis for the work he has taken on with the training program and being the interim training officer. Joe Anderson made a motion to compensate Dan Davis up to \$10,000 in a one-time check for the duties he has provided when working as the training officer in the past year and with a second from Jay Shaw the motion was unanimously approved.

Joe Anderson made a motion to approve the salary increase for Dan Davis to a captain salary of \$97,273.54 starting the next pay period and continuing till the training officer is hired and trained. Devin Keen seconded the motion and the motion was unanimously approved.

F. Parks/Recreation/Facilities:

Camp George West and Building 48:

- Master Plan is moving forward.
- Grant has been approved by the Governor's Office.

Wolf Park:

- Field needs reseeding
- Fence quotes received, \$31,000 and \$25,000.  
Devin Keen made a motion to approve Tammy Waller to get a quote of up to \$40,000 for fencing at Wolf Park and with a second from Joe Anderson the motion was unanimously approved.
- All lights in Wolf Park belong to Xcel. Xcel is mapping and marking all the lights. Tammy Waller stated that she has also asked to get more lighting near the trails.

Orchard Park:

- Complaints from neighbors about dogs off leash.

Westblade Park:

- Meeting with Open Space to talk about grant opportunity.

Miscellaneous:

- Credit Card for parks person
- Hatzis work: main sewer blockage, looking of r a second clean out, air conditioner not workings and heater in garage not working.

G. Building Committee: Nothing new to report

H. Personnel: No questions from the Board

I. Work Log: No questions from the Board

**New Business:**

1. Fire Authority: Letter to City of Golden

President Waller asked if the Board would like to submit a letter to the City Manager for the City of Golden. The Board agreed and signed a copy to be mailed to the Golden City Manager.

**Old Business:**

1. Step Raises/Policy Discussion for Fire Personnel

President Waller stated that he met with Dan Davis and Chief Malmgren to discuss basic policy and step raises. He stated that the policy needs to be adopted and put in the handbook.

Achievement of step grades is based on years of service in the current position and completion of certain set requirements. Years of service and awards are based on the anniversary date of employment, not the fiscal year of the department. Once all criteria are met, the Chief will present the achievement to the Board at their next meeting for their approval. The Board suggested having a pool of money set aside so there is funding available. President Waller asked Chief Malmgren to write a policy for the step increases.

**Executive Session:** None.

**Public Comments:** None.

**Adjournment:**

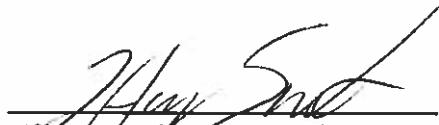
Tiffany Smith made a motion to adjourn at 5:55 p.m. Joe Anderson seconded the motion and it was unanimously approved.

Respectfully submitted by:  
Karey Baker



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Adrian Waller, President



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Tiffany Smith, Vice President



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Devin Keen, Secretary/Treasurer



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Julie Shaw, Director

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Joe Anderson, Director